

MINUTES

BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting
Tuesday, September 29, 2015, 9:00 a.m.
Commissioners' Conference Room
Benton County Courthouse, Prosser, WA

Present: Chairman Jerome Delvin
Commissioner Shon Small
Commissioner James Beaver
County Administrator David Sparks
Clerk of the Board Cami McKenzie

Benton County Employees Present During All or a Portion of the Meeting: Deputy Administrator Loretta Smith Kelty; Adam Fyall, Sustainable Development Manager; County Engineer Matt Rasmussen; Planning Manager Mike Shuttleworth; DPA Ryan Brown; Clerk Josie Delvin; Yuliana Perez Castillo; Taylor Ranger, Auditor's Office; Bob Woody, IT Department; GIS Manager Mary Phillips.

Approval of Minutes

The Minutes of September 22, 2015 were approved.

Consent Agenda

MOTION: Commissioner Beaver moved to approve the consent agenda items "a" through "q". Commissioner Small seconded and upon vote, the Board approved the following:

Auditor

- a. Surplus of Personal Property
- b. Canvassing Board Appointment

Commissioners

- c. Salaries for Elected Officials; Amending Resolution 2014-520
- d. Line Item Transfer, Fund No. 0305-101, Dept. 000

Facilities

- e. Line Item Transfer, Fund No. 0000-101, Dept. 110

Human Services

- f. Agreement, #15/16-DD-CDC-00, w/Children's Developmental Center for Developmental Disabilities Services
- g. Agreement, #15/16-DD-SA-00, w/Service Alternatives, Inc. for Developmental Disabilities Services
- h. Agreement, #15/16-DD-ACCS-00, w/Ambitions Community Support Services of WA, Inc. for Developmental Disabilities Services

- i. Contract w/J Dorsett for Youth Mental Health First Aid Trainings

Information Technologies

- j. Purchase Authorization From Imagesource, Inc. for Fujitsu Scanner Maintenance

Noxious Weed Control Board

- k. Appointment of J Sanders to Benton County Noxious Weed Control Board

Prosecuting Attorney

- l. Agreement w/Kennewick School District

Public Works

- m. Amendment to Coordinated Prevention Grant Agreement w/WA State Dept. of Ecology
- n. Property Damage Release As Settlement for Insurance Claim
- o. Contract w/Stripe Rite, Inc. for Pavement Marking
- p. Contract w/C & E Trenching for Maintenance Facility Grading

Sheriff

- q. Letter to Zee Medical, Inc. Regarding Service Contract

Public Works Organizational Chart

Matt Rasmussen presented a new organizational chart for Public Works, including changing the name of the Public Works Department to the Road Department, eliminating the vacant Engineering Associate and Road Maintenance Manager positions, and adding the GIS Technician and Road Superintendent positions.

MOTION: Commissioner Beaver moved to approve the updated Benton County Road Department Organizational Chart as presented. Commissioner Small seconded and upon vote, the motion carried.

Grosscup Road Closure

Matt Rasmussen said there had been numerous complaints in the area regarding the river floaters and they were now proposing to have the Board authorize the closure of Grosscup Road during the summer months (that would allow them to block traffic from April 1 through September 30) but still allow pedestrians to access the river; one of the owners did relocate a driveway so they would be outside the closure and it would not impact them. During the winter months the road would be fully open and there was another person that had a driveway under Twin Bridges Road that they used during the winter during inclement weather and they would still have access to that during the winter months. Additionally, emergency vehicles would have access at all times. He said they would build the closure through the winter and would have to go out to bid to do the work and he estimated it would not cost more than \$10,000 and would be ready to go by next spring.

MOTION: Commissioner Small moved to approve the Resolution authorizing the closure of Grosscup Road from Yakima River Road to the end of the County Road to all vehicle traffic on an annual basis beginning April 1 and ending September 30. Commissioner Beaver seconded and upon vote, the motion carried.

Wyndham Publications Agreement

Commissioner Small said when this idea was originally brought forward, he was very excited about getting Benton County's name out there. However, since that time the Board had signed off on a "way finding program" and just spent \$12,000 for that and he wanted to wait at least one year to see if that program was successful before moving forward with the Wyndham Publications agreement.

Chairman Delvin said he looked at this as economic development as well. He said he was disappointed the other entities did not support Benton County in this endeavor since Benton County had supported others. He said he felt it would be a quality project and there were 25 entities participating and he was in support of it. He suggested the Commissioners offer one of the pages to the Sheriff's office since they did not want to financially participate. He said they did not currently have anything beyond "Visit Tri-Cities" to sell this area and it would be nice to have something to promote this area. He talked about the amount of books and said it was his understanding they would receive 250 books.

Commissioner Beaver said he agreed they needed to have something to support this area and its accolades but he was concerned with the person in this program and his sales pitch. However, he said he would support Chairman Delvin on this issue.

MOTION: Commissioner Beaver moved to approve the resolution authorizing the agreement with Wyndham Publications, Inc. Chairman Delvin seconded and upon vote, the motion carried with Commissioner Small opposing.

Other Business

Metro

Commissioner Small said things were going better and they were possibly looking at a forfeiture on a house that would bring the program about \$300,000.

Emergency Services

Commissioner Small said he attended the meeting with Loretta Smith Kelty and they started going through the preliminary budget (with no increases). He said there was discussion regarding the reserve accounts and MATRICS and doing needed upgrades to the system in the meantime and using reserves.

Chairman Delvin said he was very adamant that if they didn't get money from the state for capital for MATRICS, the capital expenses would be split five (5) ways; otherwise entities not participating financially would not be at the table.

MOTION: Commissioner Small moved to pledge up to \$1,000 for legal fees pending an agreement from all participants. Commissioner Beaver seconded.

Discussion

Commissioner Beaver asked about the reserves for Emergency Services and Commissioner Small indicated they had several reserves for different uses. Commissioner Beaver also asked if there was going to be a race to spend the reserves before MATRICS was implemented and if that was the push to upgrade prior to consolidation. It was answered that since Pasco and Franklin County had not put into the reserves they would not be spending it. Commissioner Small said there were glitches and bugs in the current system and they had to be done no matter what. It was also stated the other groups would have to get their systems up to date and buy-in before MATRICS.

Upon vote, the motion carried.

Commissioner Beaver again expressed concern about Benton County continuing to pay for everything that benefitted other entities.

Bi-County Issues

David Sparks reminded the Board they wrote some letters to Franklin County to open up discussions about administration costs on bi-county issues and they still had not received a response. Additionally, the IT Department was being pushed by Superior Court to upgrade a system that would benefit Franklin County and would hold their records on our server. He expressed his concern that this system would not benefit Benton County and that IT was being pressured to move forward with another program that was not scheduled to be implemented in Benton County.

Chairman Delvin offered to have a conversation with Superior Court upon his return and the Board also discussed writing a letter to Superior Court expressing its concern about this issue and reiterated it was concerned about paying for bi-county programs that did not benefit Benton County.

The Board briefly recessed, reconvening at 9:35 a.m.

Executive Session – Potential Litigation

The Board went into executive session at 9:35 a.m. with DPA Ryan Brown for approximately 15 minutes to discuss potential litigation. Also present were David Sparks, Loretta Smith Kelty, Mike Shuttleworth, and Cami McKenzie. The Board came out at 9:45 a.m. No decisions were made.

Vouchers

Check Date: 09/25/2015

Transfer #: 09251501-09251508

Total all funds: \$40,761.87

Warrant #: 128353-128517
Total all funds: \$1,266,345.44

Total amounts approved by fund can be reviewed in the Benton County Auditor's Office.

Resolutions

- 2015-678: Surplus of Personal Property
- 2015-679: Salaries for Elected Officials; Amending Resolution 2014-520
- 2015-680: Line Item Transfer, Fund No. 0305-101, Dept. 000
- 2015-681: Line Item Transfer, Fund No. 0000-101, Dept. 110
- 2015-682: Agreement, #15/16-DD-CDC-00, w/Children's Developmental Center for Developmental Disabilities Services
- 2015-683: Agreement, #15/16-DD-SA-00, w/Service Alternatives, Inc. for Developmental Disabilities Services
- 2015-684: Agreement, #15/16-DD-ACCS-00, w/Ambitions Community Support Services of WA, Inc. for Developmental Disabilities Services
- 2015-685: Contract w/J Dorsett for Youth Mental Health First Aid Trainings
- 2015-686: Purchase Authorization From Imagesource, Inc. for Fujitsu Scanner Maintenance
- 2015-687: Appointment of J Sanders to Benton County Noxious Weed Control Board
- 2015-688: Agreement w/Kennewick School District – Claim for Damages
- 2015-689: Amendment to Coordinated Prevention Grant Agreement w/WA State Dept. of Ecology
- 2015-690: Property Damage Release As Settlement for Insurance Claim
- 2015-691: Contract w/Stripe Rite, Inc. for Pavement Marking
- 2015-692: Contract w/C & E Trenching for Maintenance Facility Grading
- 2015-693: Updating the Benton County Road Department Organizational Chart
- 2015-694: Authorizing the Chairman to Sign the Agreement with Wyndham Publications, Inc.
- 2015-695: Closing Grosscup Road from Yakima River Road to the end of County Road

There being no further business before the Board, the meeting adjourned at approximately 9:45 a.m.

Clerk of the Board

Chairman