

MINUTES

BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting
Tuesday, April 1, 2014, 9:00 a.m.
Commissioners' Conference Room
Benton County Courthouse, Prosser, WA

Present: Chairman Pro Tem Jerome Delvin
Commissioner Shon Small
County Administrator David Sparks
Clerk of the Board Cami McKenzie

Absent: Commissioner James Beaver (Vacation)

Benton County Employees Present During All or a Portion of the Meeting: Deputy Administrator Loretta Smith Kely; Adam Fyall, Sustainable Development Manager; Finance Manager Keith Mercer; Personnel Manager Melina Wenner; Public Works Manager Steve Becken; Planning Manager Mike Shuttleworth; Jacki Lahtinen, District Court; Auditor Brenda Chilton; Bob Woody, IT; County Engineer Daniel Ford; DPA Steve Hallstrom; Treasurer Duane Davidson; Marty Groom, Public Works.

Approval of Minutes

The Minutes of March 25, 2014 were approved.

Consent Agenda

MOTION: Commissioner Small moved to approve the consent agenda items “a” through “n”, adding “o” (Purchase from Bella’s Office Furniture – Crisis Response). Commissioner Delvin seconded and upon vote, the Board approved the following:

Animal Control

- a. Amended Copier Lease Agreement w/Ricoh USA

Facilities

- b. Line Item Transfer, Fund No. 0000-101, Dept. 110

Parks

- c. Authorization to Proceed to Bid for Road Upgrades at Horn Rapids Park

Public Works

- d. Renewing Franchise w/Charter Communications, Inc. for Cable Television Delivery System
- e. Amendment of Resolution 2014-251 for Purchases of Herbicide Materials
- f. Purchase Authorization of Mini Cargo Van from Columbia Ford
- g. Purchase Authorization of Ford Escape from Columbia Ford
- h. Contract w/DeAtley Crushing Company for Crushing & Stockpiling

Sheriff

- i. Amending Resolution 2013-846 Authorizing Purchase of Four Chevrolet Impalas
- j. Contract w/Tower Plaza Cleaners & Laundromat, LLC for Dry Cleaning & Laundry Services
- k. Line Item Transfer, Fund No. 0000-101, Dept. 118
- l. Line Item Transfer, Fund No. 0000-101, Dept. 120
- m. Line Item Transfer, Fund No. 0126-101, Dept. 000

Superior Court

- n. Line Item Transfer, Fund No. 0156-101, Dept. 000

Human Services

- o. Purchase from Bella’s Office Furniture

Bid Opening – Official County Newspaper

Auditor Brenda Chilton said she published the notice for bid for official county newspaper and notified the local publications as required by RCW 36.72.075.

The following bids were received and opened:

Tri-City Herald, Kennewick, WA:

Column-inch rate, first insertion, including online: \$17.25 (Mon. – Fri.); \$17.70 (Sat. – Sun.)
 Column-inch rate, additional insertions: \$15.50 (Mon. – Fri.); \$15.85 (Sat. – Sun.)

Prosser Record Bulletin, Prosser, WA:

Column-inch rate, first insertion, including online: \$6.00
 Column-inch rate, subsequent insertions: \$6.00

The Board indicated it would review the bids and bring back a recommendation for approval.

Public Works - Roads Update

Daniel Ford updated the Board on issues in Public Works and Marty Groom talked about construction projects:

- Today they switched shop superintendents between Prosser and Kennewick; he said they were looking to bring consistencies to the two areas and felt it was a good way to evaluate efficiencies and deficiencies.
- Also continuing to work on the feasibility and operability of a single shop facility in Kennewick (the new shop facility) and planned in late April to bring the architect in; they should have 90-95% plans at that point to review as well as how that would affect the department overall for operations and feasibility issues.
- Recently Completed Projects – Run-Off Road Safety Projects
- Upcoming Construction Projects
- CRID’s
 - Antinori Road – trying to work with property owners and finalize an alignment – working on unforeseen issues and moving the alignment small sections at a time;

he commented that everybody wanted these CRID's approved and going to construction right away, but that usually didn't happen. Mr. Becken said the original alignment included relocation of possibly one pole and they were now up to seven poles (the original estimate did not include utilities).

- Willamette Heights – construction would not start until construction was set for 38th Avenue and West Richland was competing for funds for 38th Avenue. He said they did have a six-month contract with a surveyor as previously approved; they would be looking at design with a possible bid in 2015, keeping in mind that 38th would be need to be scheduled.
- Award with Inland Asphalt – received a nationally recognized award for asphalt paving on Piert Road.

Other Business

Commissioner Small recapped the explosion at the natural gas plant in Plymouth and said there was great response by Benton County.

Duane Davidson said his office was notified of two important certifications for county policies adopted. He said they went out every four years for certification for the debt policy and investment policy and received that certification for another four years.

Additionally, they received a certificate of excellence for citizens reporting; he said they wanted to use that report and come before the Board with a 5 to 10 minute Treasurer report.

Executive Session

The Board went into executive session at 9:27 for up to 15 minutes with DPA Steve Hallstrom to discuss the performance of a public employee and potential litigation. Also present were Melina Wenner, David Sparks, and Cami McKenzie. The Board came out at 9:41 a.m. and Mr. Hallstrom asked for up to an additional 15 minutes. The Board came out at 9:51 a.m. and Mr. Hallstrom announced that no action was taken.

County Claims

CC 2014-08: Received on March 27, 2014 from Juan Carlos Lopez

CC 2014-09: Received on March 28, 2014 from William James Pierre

Vouchers

Check Date: 03/28/2014

Warrant #: 98953-99291

Total all funds: \$1,801,866.49

Check Date: 03/28/2014

Transfers #: 032801-032811

Total all funds: \$1,545,447.92

Total amounts approved by fund can be reviewed in the Benton County Auditor's Office.

Resolutions

- 2014-280: Amended Copier Lease Agreement w/Ricoh USA
- 2014-281: Line Item Transfer, Fund No. 0000-101, Dept. 110
- 2014-282: Authorization to Proceed to Bid for Road Upgrades at Horn Rapids Park
- 2014-283: Renewing Franchise w/Charter Communications, Inc. for Cable Television Delivery System
- 2014-284: Amendment of Resolution 2014-251 for Purchases of Herbicide Materials
- 2014-285: Purchase Authorization of Mini Cargo Van from Columbia Ford
- 2014-286: Purchase Authorization of Ford Escape from Columbia Ford
- 2014-287: Contract w/DeAtley Crushing Company for Crushing & Stockpiling
- 2014-288: Amending Resolution 2013-846 Authorizing Purchase of Four Chevrolet Impalas
- 2014-289: Contract w/Tower Plaza Cleaners & Laundromat, LLC for Dry Cleaning & Laundry Services
- 2014-290: Line Item Transfer, Fund No. 0000-101, Dept. 118
- 2014-291: Line Item Transfer, Fund No. 0000-101, Dept. 120
- 2014-292: Line Item Transfer, Fund No. 0126-101, Dept. 000
- 2014-293: Line Item Transfer, Fund No. 0156-101, Dept. 000
- 2014-294: Awarding Procurement of Previously Owned Furniture from Bella's Office Furniture for Crisis Response Unit

There being no further business before the Board, the meeting adjourned at approximately 9:51 a.m.

Clerk of the Board

Chairman