

MINUTES

BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting
Tuesday, November 20, 2012, 9:00 a.m.
Commissioners' Conference Room
Benton County Courthouse, Prosser, WA

Present: Chairman James Beaver
Commissioner Shon Small
Commissioner Leo Bowman
County Administrator David Sparks
Clerk of the Board Cami McKenzie

Benton County Employees Present During All or a Portion of the Meeting: Deputy Administrator Loretta Smith Kelty; Adam Fyall, Sustainable Development Manager; Finance Manager Keith Mercer; Personnel Manager Melina Wenner; Human Services Manager Ed Thornbrugh; Public Works Manager Steve Becken; Planning Manager Mike Shuttleworth; DPA Ryan Brown; Central Services Manager Randy Reid; Jacki Lahtinen, District Court; Clerk Josie Delvin; Clay Vannoy, Sheriff's Office; Sue Schuetze, Public Works; Commissioner Elect Jerome Delvin; Nick Kooiker, Treasurer's Office; Auditor Brenda Chilton.

Approval of Minutes

The Minutes of November 6, 2012 were approved.

Review Agenda

Items "r" (Mediation Agreement w/K. Holt) and "s" (Mediation Agreement w/S. Johnson) were pulled from the agenda.

Consent Agenda

MOTION: Commissioner Bowman moved to approve the consent agenda items "a" through "pp", pulling "r" and "s". Commissioner Small seconded and upon vote, the Board approved the following:

Animal Control

- a. Contract w/S Morris Company for Pet Cremation Services

Auditor

- b. Closure of Revolving Funds No Longer in Use

Central Services

- c. Line Item Transfer, Fund No. 0502-101, Dept. 000

- d. Purchase Authorization from Infax, Inc. for CourtSight Electronic Docket Display System

Clerk

- e. Line Item Transfer, Fund No. 0000-101, Dept. 106

Commissioners

- f. Line Item Transfer, Fund No. 0142-101, Dept. 000
- g. Line Item Transfer, Fund No. 0000-101, Dept. 115
- h. Reappointment of K Christensen to the Benton County Mosquito Control District
- i. Procurement, Leasing & Contracting Policy; Rescinding Resolution 2012-508

Coroner

- j. Line Item Transfer, Fund No. 0000-101, Dept. 109

District Court

- k. Line Item Transfer, Fund No. 0000-101, Dept. 111

Facilities

- l. Contract Award to Banlin Construction for Justice Center TI Project

Human Services

- m. Agreement w/Lourdes Counseling Center for Substance Abuse Treatment Services
- n. Amended Agreement w/Netsmart Ohio, Inc. for Equipment Purchase & Software License
- o. Line Item Transfer, Fund No. 0108-101, Dept. 560
- p. Line Item Transfer, Fund No. 0108-101, Dept. 504

Office of Public Defense

- q. Mediation Agreement w/D Arnold
- t. Interlocal Agreement w/WA State for 2013 Grant Funding
- u. Line Item Transfer, Fund No. 0000-101, Dept. 136
- v. Termination of Professional Services Agreement w/M Trombley
- w. Amendment to Professional Services Agreement with Charter College, LLC
- x. Agreement w/J Johnson for District Court Indigent Defense Services

Public Works

- y. Setting Public Hearing for Creation of County Road Improvement District
- z. Payment Authorization to Inland Asphalt, Inc. for Asphalt @ Harrington Road

Sheriff

- aa. Line Item Transfer, Fund No. 0000-101, Dept. 121
- bb. Service Contract w/Sign & Wonders, Inc. dba Fastsigns for Custom Vehicle Decals & Signs
- cc. Contract w/Day Wireless Service for Support of Communication & Safety Systems
- dd. Contract Amendment w/Keefe Group LLC for Inmate Commissary Goods
- ee. Authorization to Pay Columbia Basin Paper & Supply, LLC for Jail Supplies
- ff. Authorization to Purchase from 911 Supply, LLC for Officer Uniforms
- gg. Authorization to Purchase from Blumenthal Uniform Co. for Officer Uniforms
- hh. Authorization to Purchase from Bob Barker for Officer Uniforms
- ii. Authorization to Purchase from Galls Inc. for Officer Uniforms
- jj. Emergency Service Agreement w/Columbia Basin Dive and Rescue
- kk. Line Item Transfer, Fund No. 0000-101, Dept. 119
- ll. Line Item Transfer, Fund No. 0000-101, Dept. 120 to 118
- mm. Line Item Transfer, Fund No. 0000-101, Dept. 121
- nn. Line Item Transfer, Fund No. 0000-101, Dept. 125

Superior Court

oo Interpreter Services Interlocal Agreement w/State of WA Administrative Office of the Courts

WSU – Cooperative

pp Line Item Transfer, Fund No. 0000-101, Dept. 108

Red Mountain Transition

Chuck Dawsey and Troy Berglund said the Red Mountain team had spent the last 5-6 months meeting with individuals running for office to talk about the Red Mountain project and each had stated they were in support of the project. He said they believed it was appropriate to bring up the project in a letter to Governor-elect Jay Inslee and they were asking the Board to sign the letter. Mr. Dawsey said they were also asking for signatures from the City of Benton City, City of W. Richland, Red Mountain AVA Director, Kennewick Irrigation District, Port of Kennewick, Benton-Franklin Council of Governments, and Benton REA.

MOTION: Commissioner Bowman moved to approve signing the letter to Governor-elect Jay Inslee regarding the Red Mountain Transportation Project. Commissioner Small seconded and upon vote, the motion carried.

Zone Change Application ZC 12-01

Mike Shuttleworth presented the application for ZC 12-01 for a zone change request from Interchange Commercial (IC) to Rural Lands 5 (RL-5). He said this was a closed record meeting and after consideration and a public hearing, the Planning Commission recommended approval, as well as the Planning staff.

MOTION: Commissioner Small moved to approve the zone change request IC to RL-5, adopting the Planning Commission’s recommendations, findings and conclusions and approving ZC 12-01. Commissioner Bowman seconded and upon vote, the motion carried unanimously.

Zone Change Application ZC 12-02

Mr. Shuttleworth presented the application for ZC 12-02 for a zone change request from Rural Lands 5 (RL-5) to Light Industrial (LI). He indicated it was a closed record meeting and after consideration and a public hearing, the Planning Commission recommended approval, as well as the Planning staff.

MOTION: Commissioner Small moved to approve the zone change request RL-5 to LI, adopting the Planning Commission’s recommendations, findings and conclusions and approving ZC 12-02. Commissioner Bowman seconded and upon vote, the motion carried unanimously

Commissioner Assignment Update

911 Issues

Shon Small said he asked Chief Skinner to come to discuss the potential 911 Benton/Franklin County merger.

Chief Skinner said it was confusing and the process had been several years in the making. He said that E-Gov completed a feasibility study (merely looking at the feasibility of a single system that could serve Benton & Franklin Counties Public Safety Answering Point (PSAP) to serve all constituents). He said that key individuals have pulled together and they were trying to leverage money supplied by the State to facilitate the process. He said the next process would identify and facilitate the technical operation and administrative steps that need to be taken. He said it was in the State's best interest to reduce the amount of PSAP's in the state so they were willing to pay for this and it was more of a facilitation process as opposed to the feasibility.

DPA Ryan Brown said he wanted direction from the Board for either:

- (1) The Board was going to do this merger and they wanted to engage someone to tell them how to do it; or
- (2) The Board was entertaining the possibility of combining the two counties and needed more information.

Depending on what the Board wanted, it would be two separate agreements.

Commissioner Small said he was not saying 110% the Board was going to do it but wanted to know if it was feasible and operational and financially made sense for the counties to merge and he believed this next step would answer those questions. He commented that the study said they could save up to \$200,000/year but he also wanted to know if it would be a smooth operation and technically could be done.

Mr. Brown said when he read the interlocal agreement that was presented, those ideas did not match the agreement; the agreement assumed the Board was moving forward and read differently than what Commissioner Small just said he wanted to do.

Chief Skinner said that both counties agreed it was a good idea to see if this worked and so now needed to know what technical pieces were needed to identify and then look at operations, administration, and how BI-PIN fit.

Commissioner Bowman said he was concerned it was not a scheduled item so the public was not told it was on the agenda. He said that Commissioner Small indicated it would save \$200,000, but they still didn't know about how many dispatchers were needed so really didn't know the cost or potential savings and it also sounded like there would be more than one location.

Chief Skinner said the projections indicated that FTE's would go down and that it was still considered a single PSAP.

Commissioner Bowman said he was concerned that if the Board concurred and moved forward with implementation, the legislative authorities would be out at the planning level and he was also concerned that if arbitration were needed, it would be in Franklin County. He expressed his concern about bi-county operations; there used to be a bi-county system for emergency services and then Franklin County backed out in 1998 and a bi-county clean air authority and Franklin County backed out of that as well. He said he was not opposed to the idea; philosophically it might be the right thing to do but the last he heard of it was in September 2011 and now it was being pushed to move forward.

Chief Skinner said the group of chiefs and sheriffs were just waiting to do their homework and the advisory committee (three city managers and two county commissioners) agreed that it was a good idea to look at.

Chairman Beaver said he was in favor of looking at the process to see if it would save the county money.

Ryan Brown said it would be helpful to review a written proposal to see what everyone thought that next step would be and to look at the scope of work for the contractor. The Board agreed.

Chairman Beaver also stated that anytime there was a proposal where money was involved, he wanted to have Mr. Sparks involved in the process.

Commissioner Small also reported that he had been working on the budget and travelled to Seattle to attend the Forensic Investigation Committee meeting.

Commissioner Bowman said he attended the WSAC conference and subjects talked about were binding arbitration, joint and several liability, and the public records act. Additionally, he met with a Council of Governments group regarding transportation money.

Chairman Beaver said he attended a Council of Governments meeting, HAIEFIC meeting (awarding a loan to a local business to take over the old Welch's facility in Kennewick), and the City of Kennewick carousel groundbreaking ceremony.

Budget Update

David Sparks said he had been working with the Sheriff's Office on their budget and they received the final numbers yesterday and factored those into the budget. He said the County was now looking at a \$323,000 shortfall. He expressed his appreciation to the Sheriff for the work they put into the budget and said he felt the County was pretty close to and he was ready to move forward with the budget hearing. He indicated the Board needed to consider the 2% differential of growth v. expenditures going forward and stressed the importance of continuing to work on this budget during the biennium to prepare for the 2015-2016 budget.

Commissioner Bowman asked about wage and benefit increases and Mr. Sparks said they did factor in medical costs going up in 2014 but wage increases were not factored in for 2013-2014

and they were currently negotiating union contracts. Mr. Sparks said it was not merely a matter of passing the budget and forgetting it, but the Board really needed to look at issues during the mid-biennium that could change the County's position, like sales tax or jail contracts to house prisoners.

Commissioner Small commented that maybe the elected officials should be looking at attrition and the County should keep planning and look at implementation to get through these hard times.

Commissioner Bowman commented that if that was a good number, then maybe the Board could take that from reserves.

Chairman Beaver agreed the County should continue to look at numbers and alternatives to everything they were doing because they were going to change how they did business.

Mr. Sparks said the matter would be put on the agenda next week.

Vouchers

Check Date: 11/5/2012
Warrant #: 69081-69109
Taxes #: 10112113-10112115
Total all funds: \$1,895,905.72

Check Date: 11/5/2012
Warrant #: 234805-234925
Direct Deposit #: 78699-79294
Total all funds: \$2,111,111.69

Check Date: 11/9/2012
Warrant #: 69356
Total all funds: \$2,000.00

Check Date: 11/9/2012
Warrant #: 69210-69355
Procurement Cards #1112
Total all funds: \$425,149.62

Check Date: 11/15/2012
Warrant #: 234926-234942
Direct Deposit #: 79299-79496
Total all funds: \$107,586.91

Check Date: 11/15/2012
Taxes #: 10112116
Total all funds: \$32,205.39

Check Date: 11/16/2012
Warrant #: 69476-69756
Total all funds: \$914,589.96

Total amounts approved by fund can be reviewed in the Benton County Auditor's Office.

Resolutions

- 2012-669: Contract w/S Morris Company for Pet Cremation Services
- 2012-670: Closure of Revolving Funds No Longer in Use
- 2012-671: Line Item Transfer, Fund No. 0502-101, Dept. 000
- 2012-672: Purchase Authorization from Infax, Inc. for CourtSight Electronic Docket Display System
- 2012-673: Line Item Transfer, Fund No. 0000-101, Dept. 106
- 2012-674: Line Item Transfer, Fund No. 0142-101, Dept. 000
- 2012-675: Line Item Transfer, Fund No. 0000-101, Dept. 115
- 2012-676: Reappointment of K Christensen to the Benton County Mosquito Control District
- 2012-677: Procurement, Leasing & Contracting Policy; Rescinding Resolution 2012-508
- 2012-678: Line Item Transfer, Fund No. 0000-101, Dept. 109
- 2012-679: Line Item Transfer, Fund No. 0000-101, Dept. 111
- 2012-680: Contract Award to Banlin Construction for Justice Center TI Project
- 2012-681: Agreement w/Lourdes Counseling Center for Substance Abuse Treatment Services
- 2012-682: Amended Agreement w/Netsmart Ohio, Inc. for Equipment Purchase & Software License
- 2012-683: Line Item Transfer, Fund No. 0108-101, Dept. 560
- 2012-684: Line Item Transfer, Fund No. 0108-101, Dept. 504
- 2012-685: Mediation Agreement w/D Arnold
- 2012-686: Interlocal Agreement w/WA State for 2013 Grant Funding
- 2012-687: Line Item Transfer, Fund No. 0000-101, Dept. 136
- 2012-688: Termination of Professional Services Agreement w/M Trombley
- 2012-689: Amendment to Professional Services Agreement with Charter College, LLC
- 2012-690: Agreement w/J Johnson for District Court Indigent Defense Services
- 2012-691: Setting Public Hearing for Creation of County Road Improvement District
- 2012-692: Payment Authorization to Inland Asphalt, Inc. for Asphalt @ Harrington Road
- 2012-693: Line Item Transfer, Fund No. 0000-101, Dept. 121
- 2012-694: Service Contract w/Sign & Wonders, Inc. dba Fastsigns for Custom Vehicle Decals & Signs
- 2012-695: Contract w/Day Wireless Service for Support of Communication & Safety Systems
- 2012-696: Contract Amendment w/Keefe Group LLC for Inmate Commissary Goods
- 2012-697: Authorization to Pay Columbia Basin Paper & Supply, LLC for Jail Supplies
- 2012-698: Authorization to Purchase from 911 Supply, LLC for Officer Uniforms
- 2012-699: Authorization to Purchase from Blumenthal Uniform Co. for Officer Uniforms
- 2012-700: Authorization to Purchase from Bob Barker for Officer Uniforms
- 2012-701: Authorization to Purchase from Galls Inc. for Officer Uniforms

- 2012-702: Emergency Service Agreement w/Columbia Basin Dive and Rescue
- 2012-703: Line Item Transfer, Fund No. 0000-101, Dept. 119
- 2012-704: Line Item Transfer, Fund No. 0000-101, Dept. 120 to 118
- 2012-705: Line Item Transfer, Fund No. 0000-101, Dept. 121
- 2012-706: Line Item Transfer, Fund No. 0000-101, Dept. 125
- 2012-707: Interpreter Services Interlocal Agreement w/State of WA Administrative Office of the Courts
- 2012-708: Line Item Transfer, Fund No. 0000-101, Dept. 108
- 2012-709: Approval of Zone Change – ZC 12-01
- 2012-710: Approval of Zone Change – ZC 12-02

There being no further business before the Board, the meeting adjourned at approximately 9:51 a.m.

Clerk of the Board

Chairman