

MINUTES

BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting
Tuesday, June 18, 2013, 9:00 a.m.
Commissioners' Conference Room
Benton County Courthouse, Prosser, WA

Present: Chairman Shon Small
Commissioner Jerome Delvin
County Administrator David Sparks
Clerk of the Board Cami McKenzie

Absent: Commissioner James Beaver (excused)

Benton County Employees Present During All or a Portion of the Meeting: Deputy Administrator Loretta Smith Kelty; Adam Fyall, Sustainable Development Manager; Finance Manager Keith Mercer; Personnel Manager Melina Wenner; Public Works Manager Steve Becken; County Engineer Daniel Ford; Clark Posey, Planning; Rosie Sparks, Van Pettey, and Aileen Coverdell, Auditor's Office; Teri Holmes and Robert Heard, Central Services; Jacki Lahtinen, District Court; Captain Clay Vannoy, Bryan Perry, Safety Coordinator; Auditor Brenda Chilton.

Chairman Small recommended an adjustment to the order of the agenda to have unscheduled visitors before scheduled business. The Board agreed.

Approval of Minutes

The Minutes of June 11, 2013 were approved.

Consent Agenda

MOTION: Commissioner Delvin moved to approve the consent agenda items "a" through "u". Commissioner Small seconded and upon vote, the Board approved the following:

Auditor

- a. Line Item Transfer, Fund No. 0000-101, Dept. 102

Central Services

- b. Award of Vendor Purchasing Agreement w/Abadan for Printer Cartridge Supplies

Commissioners

- c. Canvassing Board Appointment

Coroner

- d. Contract w/Dr. Sigmund Menchel for Forensic Pathology Services

Facilities

- e. Contract w/Pacific Fire Inspection Services for Backflow Testing

Human Services

- f. Contract w/Columbia River Plumbing & Mechanical LLC for Plumbing Services
- g. Amended Contract w/Educational Service District 123 for Substance Abuse Treatment Svcs
- h. Agreement w/Jennifer Dorsett for Community Prevention Coordinator
- i. Contract w/Three Brothers Cleaning for Janitorial Services

Juvenile

- j. Contract w/Elmenhurst Counseling LLC for Family Therapy
- k. Amended Contract w/Connections Consulting for Interpreter Services
- l. Amended Contract w/M Rudeen for Interpreter Services

Office of Public Defense

- m. Copier Lease Agreement w/Ricoh, USA

Public Works

- n. Amended Agreement w/State of WA, Dept of Ecology for Solid Waste Grant

Sheriff

- o. Line Item Transfer, Fund No. 0000-101, Dept. 120
- p. Line Item Transfer, Fund No. 0000-101, Dept. 121
- q. Line Item Transfer, Fund No. 0000-101, Dept. 120 to 121
- r. Contract w/Crystal Clear Auto Glass, LLC for Automotive Glass Repair or Replacement
- s. Contract w/Tri-Cities Battery, Inc. for Automotive Battery Maintenance & Replacement
- t. Central Washington Law Enforcement Regional Network Termination Agreement
- u. First Contract Amendment w/City of Kennewick for the Provision of Work Crews

Unscheduled Visitors

Sam Hetch said he was representing neighbors that lived adjacent to Twin Bridges and following up on the plan that was presented by the County to do away with illegal parking that limited access to owners' properties. He said they had great response from the Sheriff's office for enforcement and the signs put up by the Road Department and the problems were much improved. He said the bad news was that CID did not want to enforce no towing or no trespassing and did not want to barricade the property. He said that people were starting to get the message and traffic was now limited to 30 cars and maybe 100-150 people versus up to 500 people and they were starting to use the Fish & Wildlife site up the road. He said their concern was that CID was not enforcing and that people would start parking there again.

Chairman Small said the County had worked hard to try and resolve this issue with the Sheriff's Office and Road Dept. to reduce the amount of traffic and parking. He said the Board had recently discussed sending another letter to CID requesting their assistance with the issue of parking on their property and hoped to get that letter out next week.

Commissioner Delvin said he reviewed the area and looked at the Assessor's map and asked about the Harrington Road area. Mr. Hetch said that was within the City of West Richland and was not a problem because it limited the parking. He also said the Grosscup area had been discussed during the shoreline management meeting and it was not considered a good access area. He said if they could get the CID land blocked or worked out, it would be a good resolution.

Charles Simpson (via videoconference) said he appreciated the Board's response to the email that was sent to Commissioners. He said that immediate parking around the intersection of Yakima River Road and Twin Bridges Road had largely been remedied, but there were still problematic areas. He said the unregulated dead-end area was being used to unload (up to 100 cars) and they left discarded items and participated in public drinking. He said the Sheriff's Department had been very responsive but he still had immediate safety and hazard concerns for his family. He said he had witnessed individuals going down the road in reverse (between 20-40 mph) instead of turning around. He said he was still looking for additional solutions.

Commissioner Delvin referenced the shoreline management group that might be looking for grant dollars to hire additional enforcement on the weekends and wanted to know if that would help. Mr. Simpson agreed the heaviest use was on the weekends but said it was hard to police behavior that had become rampant and maybe a solution would be a policy that was consistent with the comprehensive plan.

Chairman Small reiterated the County had been trying to resolve or reduce this problem as much as possible and they would continue to do everything possible, but he didn't believe it would become a non-existent problem.

Community Garden

Carol Moser, Executive Director, Benton-Franklin Community Health Alliance and Frank Coberly, Maintenance Supervisor at Amazon, said they were looking at a community garden for Benton County. She said that Mr. Coberly had already started a small garden at the Amazon property and were requesting the Board consider working with them in adopting policies that would promote good health guidelines and consider starting a community garden on Benton County property next to the Health District Building.

Commissioner Delvin asked about that property and Mr. Sparks said it was part of the master plan for future buildings but there was nothing planned in the near future. He also asked who would be responsible for infrastructure for watering and taking care of the land. Ms. Moser said she envisioned Mr. Coberly taking care of those responsibilities and she saw this as an employee based pilot project for Amazon and Health Department employees.

Chairman Small said his only concern would be liability if something happened on county property but that he would be agreeable to looking at it further.

Mr. Sparks suggested they work with Risk Management to address liability concerns and with legal staff to figure something out. The Board agreed.

State Auditor Financial & Federal Audit Entrance Conference

Lisa Noland and Ginny Waltman reviewed the Benton County Entrance Conference report dated June 18, 2013 for calendar year 2012. The report outlined the following areas: audit scope financial statement, federal grant compliance audit (program chosen was Child Support

Enforcement) reporting levels, and audit costs (estimated to be approximately \$42,000 plus travel).

Van Pettey, Auditor's Chief Financial Accountant, was named as the audit liaison for the State Auditor to communicate with throughout the audit.

Boating Safety Program Grant

Cpt. Vannoy and Lt. Jones (via videoconference) presented the Boating Safety Program Grant. Lt. Jones said the Washington State Parks was offering an additional \$8,365 to Benton County and offering to extend the time period from July 1, 2013 through September 30, 2013 with the same terms and conditions of the original award. He said it allowed the Sheriff's office to spend money on boat related enforcement.

MOTION: Commissioner Delvin moved to approve the resolution increasing the grant funding and extending the time period for the FY13 Washington State Parks Recreational Boating Safety Program Federal Assistance Grant. Chairman Small seconded and upon vote, the motion carried.

JAG Assistance Grant

Captain Vannoy presented the 2013 Justice Assistance Grant (JAG) to be distributed to the Kennewick Police Department and Benton County Sheriff's office. He said Benton County's portion was \$12,094 to be used to purchase conversion kits for both patrol rifles and handguns, new training guns for defense tactics training, and four M-4 patrol rifles.

MOTION: Commissioner Delvin moved to approve the resolution authorizing the Chairman to sign the Interlocal Agreement with the City of Kennewick for the 2013 Byrne Justice Assistance Grant (JAG) Program Award. Chairman Small seconded and upon vote, the motion carried.

The Board briefly recessed, reconvening at 9:55 a.m.

Support for Fair Housing Policy

Mr. Thornbrugh said that as part of the Community Development Block Grant application, it was necessary for Human Services to submit a Fair Housing Policy for Benton County.

MOTION: Chairman Small moved to approve the resolution supporting fair housing policy in Benton County. Commissioner Delvin seconded and upon vote, the motion carried.

Residential Anti-Displacement and Relocation Assistance Policy

Mr. Thornbrugh said the grant also required the County to have a policy in place supporting the Residential Anti-Displacement and Relocation Assistance Plan.

MOTION: Commissioner Delvin moved to approve the policy for Residential Anti-Displacement and Relocation Assistance Plan. Chairman Small seconded and upon vote, the motion carried.

Storage Area Network (SAN) Expansion Discussion

Robert Heard gave a Powerpoint presentation on the proposed storage area network (SAN) expansion. He said they proposed to triple the amount of storage (and that hopefully would satisfy the County's demand for several more years). He talked about the different projects that were driving the immediate need for the expansion:

- Administration's Green Initiative (creating paperless opportunities)
- Clerk's office – digitizing historic records and transition from Liberty to OnBase (both applications would need to run simultaneously)

Total estimated cost - \$172,662 (\$120,534 from capital fund and \$52,128 from Central Services fund). He said this project was part of the capital improvement plan for Central Services.

The Board agreed to move forward on the competitive bidding process.

Yakima Basin Fish & Wildlife Recovery Board

Alex Conley, Executive Director for the Yakima Basin Fish & Wildlife Recovery Board, gave a Powerpoint presentation on the activities of the Board and discussed the following:

- Historic salmon runs (400,000 to 1.5 million each year)
 - In 1980's and 1990's only 2,000 and were now at 50,000
- Salmon Recovery – concerns raised since 1900's;
- River operations and fish screening;
- Growing habitation restoration programs; ESA listings for steelhead and bull trout; hatchery programs for chinook and coho; sockeye reintroduction beginning;
- Board structure and membership
- Act as lead agency for Yakima basin
- Develop & Implement Recovery Plans
- Coordinates funding for fish and wildlife restoration projects; monitoring
- Foster public awareness
- \$10 million/year for habitat funding

Commissioner Assignment Update

Commissioner Delvin said he attended the groundwater meeting with Mike Shuttleworth and when they notified the group that Benton County would not be signing the MOU, Yakima County left. However, they stayed and talked to Kittitas County about other issues. He said they would continue to work through this and they extended an offer to the Director of Ecology to meet with Benton County.

He attended an RTPO meeting to discuss the project list and a court orientation (the Courts will be giving a presentation to the Board). He said he also met with folks regarding the Willamette Heights CRID and suggested the Board consider doing the CRID and the County put in some money and see if the residents voted on it. Commissioner Delvin said he attended the Ben-Franklin Transit meeting and said they were applying for a grant for electric buses.

Commissioner Delvin said he would be gone two weeks in July and since Chairman Small would also be gone July 23, the Board agreed to cancel that meeting.

Chairman Small said he attended a Health Board IT meeting and a GCBH meeting and was working with Ed Thornbrugh on some issues. Additionally, he attended the Juvenile Drug Court graduation and provided an update on the Les Blair Road issue.

Vouchers

Check Date: 06/07/2013
Warrant #: 81822-81962
Transfer #: 01320613
Total all funds: \$291,002.05

Check Date: 06/10/2013
Procurement Cards #: 0613
Total all funds: \$155,372.03

Check Date: 06/14/2013
Warrant #: 82099-82308
Total all funds: \$7,401.41

Check Date: 06/14/2013
Warrant #: 82309-82478
Total all funds: \$707,634.97

Check Date: 06/14/2013
Transfers #: 0106131, 0106132, 050106131, 05056131, 050506132, 01011150613, 01370613
Total all funds: \$330,817.16

Check Date: 06/17/2013
Warrant #: 235804-235825
Direct Deposit #: 85189-85380
Total all funds: \$103,981.73

Check Date: 06/17/2013
Taxes #: 101130610
Total all funds: \$34,296.99

Total amounts approved by fund can be reviewed in the Benton County Auditor's Office.

Resolutions

- 2013-451: Interlocal Agreement – 2013 Byrne Justice Assistance (JAG) Grant
- 2013-452: Line Item Transfer, Fund No. 0000-101, Dept. 102
- 2013-453: Award of Vendor Purchasing Agreement w/Abadan for Printer Cartridge Supplies
- 2013-454: Contract Between Coroner and Sigmund Menchel for Pathology Services
- 2013-455: Contract w/Pacific Fire Inspection Services for Backflow Testing
- 2013-456: Contract w/Columbia River Plumbing & Mechanical LLC for Plumbing Services
- 2013-457: Amended Contract w/Educational Service District 123 for Substance Abuse Treatment Svcs
- 2013-458: Agreement w/Jennifer Dorsett for Community Prevention Coordinator
- 2013-459: Contract w/Three Brothers Cleaning for Janitorial Services
- 2013-460: Contract w/Elmenhurst Counseling LLC for Family Therapy
- 2013-461: Amended Contract w/Connections Consulting for Interpreter Services
- 2013-462: Amended Contract w/M Rudeen for Interpreter Services
- 2013-463: Copier Lease Agreement w/Ricoh, USA
- 2013-464: Amended Agreement w/State of WA, Dept of Ecology for Solid Waste Grant
- 2013-465: Line Item Transfer, Fund No. 0000-101, Dept. 120
- 2013-466: Line Item Transfer, Fund No. 0000-101, Dept. 121
- 2013-467: Line Item Transfer, Fund No. 0000-101, Dept. 120 to 121
- 2013-468: Contract w/Crystal Clear Auto Glass, LLC for Automotive Glass Repair or Replacement
- 2013-469: Contract w/Tri-Cities Battery, Inc. for Automotive Battery Maintenance & Replacement
- 2013-470: Central Washington Law Enforcement Regional Network Termination Agreement
- 2013-471: First Contract Amendment w/City of Kennewick for the Provision of Work Crews
- 2013-472: Grant Funding – State Parks Recreational Boating Safety Grant
- 2013-473: Fair Housing Policy in Benton County
- 2013-474: Policy for Residential Anti-Displacement and Relocation Assistance

There being no further business before the Board, the meeting adjourned at approximately 10:45 a.m.

Clerk of the Board

Chairman