

MINUTES

BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting
Tuesday, July 9, 2013, 9:00 a.m.
Commissioners' Conference Room
Benton County Courthouse, Prosser, WA

Present: Chairman Shon Small
Commissioner Jerome Delvin
Commissioner James Beaver
County Administrator David Sparks
Clerk of the Board Cami McKenzie

Benton County Employees Present During All or a Portion of the Meeting: Deputy Administrator Loretta Smith Kely; Adam Fyall, Sustainable Development Manager; Finance Manager Keith Mercer; Personnel Manager Melina Wenner; Public Works Manager Steve Becken; County Engineer Daniel Ford; Ed Thornbrugh, Human Services; Planning Manager Mike Shuttleworth; DPA Ryan Brown; Jacki Lahtinen, District Court; Clerk Josie Delvin; Auditor Brenda Chilton; Marianne Ophardt, WSU; Bob Woody, Robert Heard, and Teri Holmes, Central Services; Bryan Perry, Safety Coordinator.

Approval of Minutes

The Minutes of July 2, 2013 were approved.

Consent Agenda

MOTION: Commissioner Delvin moved to approve the consent agenda items "a" through "u". Commissioner Beaver seconded and upon vote, the Board approved the following:

Animal Control

- a. Line Item Transfer, Fund No. 0000-101, Dept. 137

Central Services

- b. Authorization for Request for Proposals for the Storage Area Network Expansion

Commissioners

- c. Letter to US Army Corps of Engineers

Human Services

- d. Amended Agreement w/Columbia Industries for Developmental Disabilities Services
- e. Amended Agreement w/Peopleworks Tri-Cities LLC for Developmental Disabilities Services
- f. Amended Agreement w/Children's Developmental Center for Developmental Disabilities Services

- g. Amended Agreement w/Goodwill of the Columbia, Inc for Developmental Disabilities Srvcs
- h. Amended Agreement w/The Arc of Tri-Cities for Developmental Disabilities Services
- i. Agreement w/Housing Authority-City of Kennewick 2060-2013-KHA for Tax Parcel No. 134993000031001
- j. Agreement w/Housing Authority-City of Kennewick 2013-HHAA-KHA for Tax Parcel No. 134993000031001
- k. Contract w/Epic Lawn Care, LLC for Weed and Pest Control Services
- l. Line Item Transfer, Fund No. 0108-101, Dept. 504

Office of Public Defense

- m. Amended Subscription Plan w/LexisNexis for Legal Research Services

Personnel

- n. Washington Teamsters Welfare Trust Subscription Agreement

Planning

- o. Short Plan Vacation – SPV 12-02

Prosecuting Attorney

- p. Agreement w/Teamsters Union Local 839, Representing Sheriff’s Office Correction Officers

Public Works

- q. Purchase of Truck Cab, Chassis & Water Tank from Jim’s Pacific Garages
- r. Bid Authorization for Pavement Marking 2013

Sheriff

- s. Line Item Transfer, Fund No. 0000-101, Dept. 121
- t. Line Item Transfer, Fund No. 0126-101, Dept. 000

Sustainable Development

- u. Amended Contract w/State of WA Department of Ecology

WSU Update on Growing Food Locally

Marianne Ophardt updated the Board on the Master Gardener program and growing food locally. She said there was a group promoting a program called “plant a row for the hungry” to encourage folks to grow extra vegetables and provide to local food banks. She said the person in charge noticed the food was moving off the shelf at the food banks. Additionally, they were trying to work with community gardens in the area and master gardeners were serving as mentors to assist in the process and coordinating efforts with groups to provide extra seeds and plants to the gardens. Additionally, they had been working with the City of Kennewick in developing a community garden at Jay Perry Park in Kennewick to assist with crime in that area; research showed community gardens developed a sense of community and reduce crime. They were also looking at Lawrence Scott Park and using Juvenile Justice inmates for that program.

Dept. of Commerce – Community Development Block Grant

Ed Thornbrugh said he was presented with a renewal of a grant from Dept. of Commerce for Community Action Committee in the amount of \$63,000. He said that DPA Ryan Lukson reviewed the contract and identified some deficiencies and a result said he could not approve as to form. He asked the Board if it wanted to enter into the agreement without PA approval. He

said Mr. Lukson's issues were regarding authority to subcontract and inconsistency regarding responsibility for subcontractors and that Dept. of Commerce declined to change the language. He said the grant was for extension of homeless housing services in rural areas and would still be provided but individuals would have to go to Pasco to receive the service.

MOTION: Commissioner Beaver moved to decline to enter into a contract with Dept. of Commerce and instruct Mr. Thornburgh to give that information to the State. Commissioner Delvin seconded and upon vote, the motion carried unanimously.

Electronic Health Record Discussion

Mr. Thornburgh said that Human Services historically had been responsible for the maintenance of the hardware and software for electronic health records on behalf of local providers and neighboring counties. He said they received notice the company would not be making major upgrades to the system after 2015 and would not support it after 2017. He said they have notified providers about the impending deadlines.

He said it was his recommendation to notify partners of this deadline and the intent of Human Services that it would stop supporting the current regional reporting system as of January 1, 2015 and encourage them to develop their own electronic record program to report to GCBH.

The Board agreed with Mr. Thornburgh's recommendation.

Aging & Long Term Care Interlocal Agreement

Mr. Thornburgh said he had been in communication with SE Washington Aging & Long Term Care to develop language in the proposed interlocal agreement to specifically deal with financial risk. Additionally, DPA Ryan Brown identified other questions and concerns in the contract. He said it was his recommendation to stop the process of reviewing the draft interlocal agreement and possibly host a workshop for the counties to try and resolve these issues.

Commissioner Delvin said he talked with Ryan Brown and a Yakima County Commissioner regarding this issue. He said that Yakima County was in favor of holding a meeting to discuss the issue and would call that a meeting at a future date. He recommended the Board wait for that invitation before deciding what direction to go.

The Board agreed.

Planning Department Update

Mike Shuttleworth updated the Board and briefly discussed the following:

- New Permit System—effective June 1; internet based and user friendly
- Permit Reports; Permit Activity (quite a few short plats, but no subdivision requests)
- Shoreline Master Plan Update (desired future uses)

- Kennewick Urban Growth Area Request; they would be continuing the public hearing to try and work through some issues on this request
- Water (exempt wells; ground water nitrates)
- Hearings Examiner Request
- Fee Schedule Update

Commissioner Delvin discussed the bill that was approved in the legislature regarding the Kennewick urban growth area request and said it was the intent of the legislature to allow that request.

Financial Update through May, 2013

Keith Mercer provided a financial update through May 2013 outlining the revenues and expenditures. Time elapsed through May 31, 2013 was (20.83%) with revenues totaling 20.45% and expenditures totaling 19.23%. He said that revenues were actual revenue received and accruals were not taken into consideration. Additionally, it was his intent to provide a financial update to the Board every month around the 3rd or 4th meeting of the month.

Trust for Public Lands Conservation Feasibility Report

Ann Wells, Dee Frankfourth and Wendy Mussey gave a brief Powerpoint presentation on the feasibility report for Benton County on the Trust for Public Lands Conservation Finance. They indicated they would provide a written and electronic copy of the report to the Board for its further review.

The Powerpoint included the following information:

- Who is Creating Funding (20% County Supported Measures)
- Local Washington conservation success
- Conversation Finance Funding
- Documented needs in Benton County and Vision for Mid-Columbia
- Key Questions with Conversation Finance
 - Jurisdiction
 - Funding Mechanisms
 - Amount and Duration
 - Voter support; tax tolerance
 - Purposes
 - Timing – election date
 - Management/Accountability
 - Opposition
- Benton County Feasibility Study
 - Executive summary
 - Background: Growth; parks and open space; fiscal impact
 - Options
 - Property tax/conservation futures
 - General Obligation Bond

- Real Estate Excise Tax
- Metropolitan Parks District

They said they recommended the next step would be to conduct a public opinion survey to see what the voters' interest was; the survey cost would not be paid for by Benton County.

Commissioner Delvin said he was interested in a poll to see the voter interest and how they might be interested in funding this issue. He said the REET tax option concerned him.

Ms. Frankfourth said it had been stated by the Realtors Association nationally that unless it was supported by local realtors, they would oppose that option.

Commissioner Small said he wanted to make sure the voters were aware of the other possible tax issues on the horizon (criminal justice tax, aquatics center) so they were fully informed. He discussed waiting to get the report back from the Criminal Justice committee to include in the public opinion poll. Mr. Sparks said it was his understanding it would be coming to the Board later this month.

The Board said it was agreeable to seeing the results of a fully formed poll for the voters of Benton County. Ms. Frankfourth said they would work with Commissioner Delvin and provide the information back by the end of year.

Scott Woodward via videoconference said they had put together a coalition of partners and that Rivers to Ridges would be totally funding the polling effort. He said the timing of this issue was crucial and thanked the Board for agreeing to look at the issue.

Commissioner Assignment Update

Commissioner Beaver reported that he attended meetings and a "fun run". Additionally, he commented on the call he received from a property owner regarding rafters at Twin Bridges. He said she wanted to know if the County could put up "no unloading" signs.

Commissioner Delvin said he attended the Transit maintenance operations meeting and the Pasco 4th of July parade. H reminded the Board he would not be in attendance at the next two board meetings.

Chairman Small reminded the Board the July 23 meeting had been cancelled.

Steve Becken announced to the Board that reconstruction had started on Travis Road.

Vouchers

Check Date: 7/5/2013

Payroll Checks:

Warrant #: 235833-235941

Direct Deposit #: 85419-86017

Total all funds: \$2,073,982.02

Check Date: 7/5/2013

Payroll Deductions:

Warrant #: 84018-84036

Taxes #: 10113071-101130710

Total all funds: \$2,035,704.75

Check Date: 07/05/2013

Warrant #: 83887-84017

Total all funds: \$232,862.31

Check Date: 07/05/2013

Transfers #: 05030713, 05040713, 0107131, 0107132, 0107138, 10112007, 013207131, 050107131, 050107132, 50107133, 01011200713, 01011210713, 01011230713

Total all funds: \$806,824.00

Total amounts approved by fund can be reviewed in the Benton County Auditor's Office.

Resolutions

2013-520: Line Item Transfer, Fund No. 0000-101, Dept. 137

2013-521: Authorization for Request for Proposals for the Storage Area Network Expansion

2013-522: Amended Agreement w/Columbia Industries for Developmental Disabilities Services

2013-523: Amended Agreement w/Peopleworks Tri-Cities LLC for Developmental Disabilities Services

2013-524: Amended Agreement w/Children's Developmental Center for Developmental Disabilities Services

2013-525: Amended Agreement w/Goodwill of the Columbia, Inc for Developmental Disabilities Srvcs

2013-526: Amended Agreement w/The Arc of Tri-Cities for Developmental Disabilities Services

2013-527: Agreement w/Housing Authority-City of Kennewick 2060-2013-KHA for Tax Parcel No. 134993000031001

2013-528: Agreement w/Housing Authority-City of Kennewick 2013-HHAA-KHA for Tax Parcel No. 134993000031001

2013-529: Contract w/Epic Lawn Care, LLC for Weed and Pest Control Services

2013-530: Line Item Transfer, Fund No. 0108-101, Dept. 504

2013-531: Amended Subscription Plan w/LexisNexis for Legal Research Services

- 2013-532: Washington Teamsters Welfare Trust Subscription Agreement
- 2013-533: Short Plan Vacation – SPV 12-02
- 2013-534: Agreement w/Teamsters Union Local 839, Representing Sheriff’s Office Correction Officers
- 2013-535: Purchase of Truck Cab, Chassis & Water Tank from Jim’s Pacific Garages
- 2013-536: Bid Authorization for Pavement Marking 2013
- 2013-537: Line Item Transfer, Fund No. 0000-101, Dept. 121
- 2013-538: Line Item Transfer, Fund No. 0126-101, Dept. 000
- 2013-539: Amended Contract w/State of WA Department of Ecology

There being no further business before the Board, the meeting adjourned at approximately 10:20 a.m.

Clerk of the Board

Chairman