

MINUTES

BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting
Tuesday, April 10, 2012, 9:00 a.m.
Commissioners' Conference Room
Benton County Courthouse, Prosser, WA

Present: Chairman James Beaver
Commissioner Shon Small
Commissioner Leo Bowman
County Administrator David Sparks
Clerk of the Board Cami McKenzie

Benton County Employees Present During All or a Portion of the Meeting: Deputy Administrator Loretta Smith Kelty; Adam Fyall, Sustainable Development Manager; Finance Manager Keith Mercer; Personnel Manager Melina Wenner; Human Services Manager Ed Thornbrugh; Public Works Manager Steve Becken; Planning Manager Mike Shuttleworth; County Engineer Malcolm Bowie; Nick Kooiker and Erhiza Rivera, Treasurer's Office; Treasurer Duane Davidson; Clerk Josie Delvin; Jacki Lahtinen, District Court; Auditor Brenda Chilton; Central Services Manager Randy Reid; Susan Walker, Planning Department; DPA Ryan Brown.

Approval of Minutes

The Minutes of April 3, 2012 were approved.

Consent Agenda

MOTION: Commissioner Small moved to approve the consent agenda items "a" through "j". Commissioner Bowman seconded and upon vote, the Board approved the following:

Human Services

- a. HOPWA Grant w/Washington State Department of Commerce
- b. Consolidated Homeless Grant w/Washington State Department of Commerce
- c. Line Item Transfer, Fund No. 0154-101, Dept. 000

Office of Public Defense

- d. Superior Court Public Defense Services Agreement, Juvenile Division, w/J Azure
- e. Amendment to Professional Services Agreement w/J Lilly
- f. Amendment to Professional Services Agreement w/S Johnson
- g. Amendment to Professional Services Agreement w/S Mendoza

Public Works

- h. Final Assessment Roll Amendment of County Roads Improvement District #15, Cottonwood Drive, Property Segregation

Treasurer

- i. Credit/Procurement Card Policy
- j. Interfund Loan Authorization

The Board briefly recessed, reconvening at 9:05 a.m.

Public Hearing – Budget Adjustments

Keith Mercer presented a budget adjustment for Central Services Fund in the amount of \$410,015. He said the majority of the expenses were associated with the PTI study, which came after the budget adoption and there would not be an impact to Current Expense.

Additionally, he presented a budget adjustment for Park Development Fund in the amount of \$200,000 so that additional projects could be completed in 2012. He said the funds would come from Park Development Fund Balance and there would be no impact to Current Expense.

As there was no one present to testify, the public hearing was closed.

MOTION: Commissioner Bowman moved to approve the resolution adopting the budget adjustment to the 2011-2012 Central Services Budget in the amount of \$410,015. Commissioner Small seconded and upon vote, the motion carried.

MOTION: Commissioner Small move to approve the resolution adopting the budget adjustment to the 2011-2012 Park Development fund in the amount of \$200,000. Commission Bowman seconded and upon vote, the motion carried unanimously.

PEDA Quarterly Update

Deb Heintz, PEDA and Troy Berglund, Benton REA updated the Board and briefly discussed the following:

- Strategic Plan – organized three committees to accomplish goals
 - Business Recruitment and Expansion Committee – working with TRIDEC
 - Organization Committee – planning annual meeting to be held April 16
 - Project Specific Committee – setting up tours, evaluating golf destination, walking/bike paths, partnerships
- Legislative Tour on May 14
- Prosser Job Fair
- Wayfinding Signage – Phase 1
- Prosser Leadership (government day completed and other programs scheduled)
- Clore Center - design team meeting with architects once a month; budget and business plan will be presented to the Port; Washington Wine Commission and possibly Wine Association of Grape Growers will be present at the Center; continuing work on capital campaign

Revision to Preliminary Plat of The Ridge at Reata West – SUB 07-04

Mike Shuttleworth said the Planning Commission conducted an open record hearing on the applicant's request to revise the approved preliminary plat of The Ridge at Reata West – SUB 07-04 and made a recommendation to approve the amendments with conditions. He said this was a closed record hearing and the Board of Commissioners would need to make a final decision.

Mr. Shuttleworth indicated it was approved originally in 2008 and the applicant was asking to change the phasing plan.

MOTION: Commissioner Bowman move to adopt the Planning Commission's findings and conclusions and approve the revisions to the approved preliminary plat of The Ridge at Reata West – SUB 07-04 with conditions. Commissioner Small seconded and upon vote, the motion carried unanimously.

1st Quarter Litigation Update

The Board went into executive session with DPA Ryan Brown at 9:23 a.m. for approximately 15 minutes to discuss pending litigation. Also present were David Sparks, Cami McKenzie, Loretta Smith Kelty, and Melina Wenner. The Board came out at 9:40 a.m. Mr. Brown said the Board needed an additional five minutes in executive session. The Board came out at 9:44 a.m. Mr. Brown said the Board discussed pending litigation and no action was taken in executive session.

Commissioner Assignment Update

Commissioner Small briefly reported on his meetings with Ed Thornbrugh regarding GCBH, PEDAs, LEOFF Board, Andy Miller, and WSU Extension.

Commissioner Bowman said he met with West Richland City Council and Chuck Dawsey regarding an update on Red Mountain (the Legislature has found \$1 million for this project); TRIDEC Energy meeting; also, he met with one of his peers in Rochester and they traveled roads in St. Paul and Minneapolis and he commented on the terrible condition of the roads.

Chairman Beaver said he had a great week off for Spring Break. Additionally, he thanked those that attended the Tri-City Chamber Luncheon including Commissioner Small, David Sparks, and Adam Fyall for a good showing from Benton County.

Also, he recently met with the Dept. of Ecology and would be meeting again in May to talk about water in the Yakima Valley.

Vouchers

Check Date: 04/06/2012

Warrant #: 55310-55470

Transfer # 4/12

Total all funds: \$195,205.10

Total amounts approved by fund can be reviewed in the Benton County Auditor's Office.

Resolutions

- 2012-196 HOPWA Grant w/Washington State Department of Commerce
- 2012-197 Consolidated Homeless Grant w/Washington State Department of Commerce
- 2012-198 Line Item Transfer, Fund No. 0154-101, Dept. 000
- 2012-199 Superior Court Public Defense Services Agreement, Juvenile Division, w/J Azure
- 2012-200 Amendment to Professional Services Agreement w/J Lilly
- 2012-201 Amendment to Professional Services Agreement w/S Johnson
- 2012-202 Amendment to Professional Services Agreement w/S Mendoza
- 2012-203 Final Assessment Roll Amendment of County Roads Improvement District #15, Cottonwood Drive, Property Segregation
- 2012-204 Credit/Procurement Card Policy
- 2012-205 Interfund Loan Authorization
- 2012-206 Budget Adjustment – Central Services Fund
- 2012-207 Budget Adjustment – Park Development Fund
- 2012-208 Revisions to Approved Preliminary Plat of the Ridge at Reata West

There being no further business before the Board, the meeting adjourned at approximately 9:54 a.m.

Clerk of the Board

Chairman