

MINUTES

BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting
Tuesday, August 20, 9:00 a.m.
Commissioners' Conference Room
Benton County Courthouse, Prosser, WA

Present: Chairman Shon Small
Commissioner Jerome Delvin
County Administrator David Sparks
Clerk of the Board Cami McKenzie

Absent: Commissioner James Beaver (excused)

Benton County Employees Present During All or a Portion of the Meeting: Deputy Administrator Loretta Smith Kely; Adam Fyall, Sustainable Development Manager; Finance Manager Keith Mercer; Personnel Manager Melina Wenner; Public Works Manager Steve Becken; County Engineer Daniel Ford; Ed Thornbrugh, Human Services; Planning Manager Mike Shuttleworth; DPA Ryan Brown; Jacki Lahtinen, District Court; Clerk Josie Delvin; Auditor Brenda Chilton; Susan Walker and Valerie Smith; Teri Holmes, Central Services; Erhiza Rivera, Treasurer's Office.

Approval of Minutes

The Minutes of August 13, 2013 were approved.

Consent Agenda

MOTION: Commissioner Delvin moved to approve the consent agenda items "a" through "p". Commissioner Small seconded and upon vote, the Board approved the following:

Central Services

- a. Surplus of Personal Property
- b. Purchase Authorization of Dell EqualLogic Storage from Extend Networks
- c. Purchase Authorization of Scanner Warranties/Maintenance from PCM-G, Inc.

Clerk

- d. Subscriber Agreement w/TLO, Inc. for Collection Records of Fines & Fees

Facilities

- e. Line Item Transfer, Fund No. 0000-101, Dept. 110

Fairgrounds

- f. Line Item Transfer, Fund No. 0124-101, Dept. 000
- g. Payment Authorization to Stratton Surveying & Mapping, LLC

Human Services

- h. Grant Agreement w/Kennewick Perry Suites for Affordable Rental Units

- i. Letter to Greater Columbia Behavioral Health RSN for Development of Crisis Services

Juvenile

- j. Truancy Contract w/Richland School District
- k. Truancy Contract w/Prosser School District
- l. Termination of Criminal Defense Agreement w/J Azure
- m. Indigent Defense Agreement w/J Azure

Planning

- n. Letters Regarding Rock Quarry ~ WSDNR File #13-073003

Public Works

- o. Vacation of Reese Road Right of Way

Sheriff

- p. Memorandum of Understanding w/ Dept. of Corrections Coyote Ridge Corrections Center

Patient Safety Coalition – Subcommittee of Benton-Franklin Health Alliance

Barbara Mead, Tim Hoekstra and Carol Moser gave a Powerpoint presentation on the data it had been collecting related to mental health patients being detained in local hospitals pending transfer to an appropriate psychiatric facility and briefly discussed the following:

- Acute care hospitals were ill-equipped to care for single bed certifications (involuntary committed individuals)
- Benton-Franklin Counties had seen a steep increase in psychiatric patients in hospitals over the last three years
- 20 ideas were captured from the forum on single bed certification as potential solutions to the issue and some specific findings as follows:
 - Need for more psychiatric residential beds
 - Need for increased outpatient mental health services
 - Need for greater access to outpatient crisis mental health services
 - Need to identify funding to support the needed increase,

Ms. Mead said their recommendation was as follows: requesting the Benton and Franklin County Commissioners to perform a bi-county mental health needs assessment to consider the gaps between the cost of the needed improvements and available funding that would specifically address psychiatric patients in the community hospitals.

Commissioner Delvin asked if the ultimate goal of the needs assessment was to move the patients or have them diverted to another service and how it was different from what had already been completed. Ms. Mead said that was the goal and they now wanted to look at the gaps between the costs of the needed services and what funds were available for both inpatient and outpatient services in Benton & Franklin Counties.

Ed Thornbrugh commented that some of the unemployed or unemployable were too disabled to make application on their own to get federal assistance. He said it was his hope the grant funding being requested by the RSN would address some of these things and part of the plan was

to get as many people enrolled in plans to get preventative and affordable ongoing care and prevent some of these psychiatric commitments.

Commissioner Delvin also asked who would be paying for the cost of the assessment and Mr. Thornbrugh replied it would have to be paid for with Human Services fund. Mr. Thornbrugh said it was his recommendation that the Board might pause in this process to wait for the results of the grant funding for the projects applied for by the RSN. He said if they waited to see if they could accomplish some of the projects, they could also see where the gaps were and provide additional preventative and stabilizing care and this problem should be able to self-correct.

Shoreline Master Program Update

Susan Walker and Valerie Smith presented the Powerpoint on the Shoreline Master Program. Some of the discussion included the following:

- Shoreline Management Act guidelines and requirements
- Deadlines Benton County to complete the process
- Public Involvement Opportunities
- Website Information
- Shoreline Advisory Committee Members
- Phases 1-3 Complete; Starting Phase 4 (review and revise the draft plan and reports)
- Another 8 months to adoption; then submit to Ecology for its adoption (once adopted by Ecology, they would be a partner in the process)

Finance Update Thru July 2013

Keith Mercer provided a financial update through July 2013 outlining the revenues and expenditures. Time elapsed through July 31, 2013 was 29.17% with revenues totaling 27.77% and expenditures totaling 27.78%. Specifically, Mr. Mercer commented on total taxes received at 27.95% and said the next spike would be October since taxes were collected in April and October; intergovernmental was up due to Benton PUD privilege tax collected once per year that was received; security of persons and property (as of August the Sheriff's office had billed \$2.2 million); and on the expenditure side Planning was up due to the S & P grant.

Unscheduled Visitors

Cecil Kendall asked about the probable law & justice sales tax and how it would work. Mr. Sparks commented that it would go to each of the jurisdictions and the County would receive 60% and the jurisdictions would each need to decide how to spend the money.

Other Business

Commissioner Delvin reminded the Board he would be gone next week.

Erhiza Rivera introduced new Treasurer's office employee Michelle Simpson (Revenue Systems Accountant) to the Board.

Vouchers

Check Date: 08/05/2013
Payroll Checks
Warrant #: 235968-236083
Direct Deposit #: 86255-86849
Total all funds: \$2,145,081.05

Check Date: 08/05/2013
Payroll Deductions
Warrant #: 85532-85550
Taxes #: 10113081-10113089
Total all funds: \$2,118,778.71

Check Date: 08/15/2013
Payroll Draw Checks
Warrant #: 236084-236106
Direct Deposit #: 86853-87045
Total all funds: \$105,195.18

Check Date: 08/15/2013
Payroll Deductions
Taxes #: 101130810
Total all funds: \$34,697.21

Check Date: 08/16/2013
Warrants: 86013-86193
Total all funds: \$297,014.26

Check Date: 08/16/2013
Transfers #: 081601-081617
Total all funds: \$36,255.15

Total amounts approved by fund can be reviewed in the Benton County Auditor's Office.

Resolutions

2013-599: Surplus of Personal Property
2013-600: Purchase Authorization of Dell EqualLogic Storage from Extend Networks
2013-601: Purchase Authorization of Scanner Warranties/Maintenance from PCM-G, Inc.
2013-602: Subscriber Agreement w/TLO, Inc. for Collection Records of Fines & Fees
2013-603: Line Item Transfer, Fund No. 0000-101, Dept. 110
2013-604: Line Item Transfer, Fund No. 0124-101, Dept. 000
2013-605: Payment Authorization to Stratton Surveying & Mapping, LLC
2013-606: Grant Agreement w/Kennewick Perry Suites for Affordable Rental Units

- 2013-607: Truancy Contract w/Richland School District
- 2013-608: Truancy Contract w/Prosser School District
- 2013-609: Termination of Criminal Defense Agreement w/J Azure
- 2013-610: Indigent Defense Agreement w/J Azure
- 2013-611: Vacation of Reese Road Right of Way
- 2013-612: Memorandum of Understanding w/ Dept. of Corrections Coyote Ridge Corrections Center

There being no further business before the Board, the meeting adjourned at approximately 10:01 a.m.

Clerk of the Board

Chairman