

## MINUTES

### BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting  
Tuesday, February 23, 2016, 9:00 a.m.  
Commissioners' Conference Room  
Benton County Courthouse, Prosser, WA

**Present:** Chairman Shon Small  
Commissioner James Beaver  
County Administrator David Sparks  
Clerk of the Board Cami McKenzie

**Absent:** Commissioner Jerome Delvin (NACO Conference)

**Benton County Employees Present During All or a Portion of the Meeting:** Adam Fyall, Sustainable Development Manager; County Engineer Matt Rasmussen; Assistant County Engineer Robert Blain; Planning Manager Mike Shuttleworth; DPA Ryan Brown; Clerk Josie Delvin; District Court Administrator Jacki Lahtinen; Assessor Bill Spencer; GIS Manager Mary Phillips; Treasurer Duane Davidson; Steve Brown, Building Manager; Ken Williams, Fire Marshal; Dale Wilson, Code Enforcement; Clark Posey, Planning.

#### **Approval of Minutes**

The Minutes of February 9, 2016 were approved.

#### **Consent Agenda**

**MOTION:** Commissioner Beaver moved to approve the consent agenda items “a” through “jj”, adding “kk”. Chairman Small seconded and upon vote, the Board approved the following:

#### **Auditor**

- a. Surplus of Personal Property ~ Vehicles
- b. Surplus of Personal Property ~ Computers
- c. Line Item Transfer, Fund No. 0111-101, Dept. 000

#### **District Court**

- d. Line Item Transfer, Fund No. 0131-101, Dept. 000

#### **Facilities**

- e. Modification to Health District Building

#### **Fairgrounds**

- f. Award of Contract to CKJT Architects, PLLC for Feasibility Study
- g. Application to Transfer Water Rights on Parcel 108802000009003; Rescinding Res 2016-003

#### **GIS**

- h. Contract w/Geophex LTD for Color Digital Orthophotography

### **Human Services**

- i. Amended Agreement w/Benton Franklin Community Action Committee for Services Through Emergency Solutions Grant
- j. Agreement w/Benton Franklin Community Action Committee to Operate Ending Family Homelessness Program
- k. Agreement w/Benton Franklin Community Action Committee to Operate Housing & Essential Needs Program
- l. Appointment of Maria Perez as Designated Mental Health Professional
- m. Agreement w/J Crow for Community Prevention Coordinator

### **Information Technology**

- n. Purchase of Three Dell Workstations for Sheriff's Office Medical Area

### **Juvenile**

- o. Line Item Transfer, Fund No. 0115-101, Dept. 173 & 174
- p. Line Item Transfer, Fund No. 0115-101, Dept. 174
- q. Line Item Transfer, Fund No. 0115-101, Dept. 171
- r. Line Item Transfer, Fund No. 0115-101, Dept. 171 & 173
- s. Contract w/Columbia Industries for Document Destruction Services
- t. Contract w/Career Path Services to Provide an Employment Specialist
- u. 2016 Monthly Payment for Operations & Facilities Budget and One Time Payment for 2016 Juvenile Drug Court Budget

### **Parks**

- v. Funding Board Project Agreement w/State of WA Recreation and Conservation Office For Use Toward Purchase of Properties on Candy Mountain

### **Personnel**

- w. Maintaining Salary Grade for Public Defense Manager; Rescinding Resolutions 08-916 & 2008-500
- x. Settlement Agreement and Release Regarding Claim No. CC 2016-01
- y. Settlement Agreement and Release Regarding Claim No. CC 2015-14

### **Prosecuting Attorney**

- z. Contract w/P Fleming for Transcription Services

### **Public Works**

- aa. Authorizing Funds for Sagebrush/Finley Road Guardrail Construction
- bb. Authorizing Funds for Victoria Avenue Stormwater
- cc. Authorizing Funds for Grosscup Bollards Project
- dd. Addendum Agreement w/Guardian Security Systems Service for Fire Alarm System
- ee. Bid Authorization for Purchase of Metal Traffic Signs
- ff. Revising Prosser Ordinance No. 16-2959 for Corporate Boundary
- gg. Authorizing Repair Services From Mel's Inter-City Collision Inc for Damaged Vehicles

### **Sheriff**

- hh. Line Item Transfer, Fund No. 0000-101, Dept. 120
- ii. Purchase of Haworth Office Furniture From Brutzman's Office Solutions for Jail Offices
- jj. Payment Authorization to Choice Martial Arts LLC to Lease Facility

### **Clerk**

- kk. Reclassifying the Collections Supervisor Position

### **Public Hearing – Hop Ordinance Amendment**

Ken Williams and Steve Brown presented the amendments to the Fire and Building Codes exempting the processing and storage of hops from the sprinkler requirements. Mr. Williams summarized that several hop farmers had approached Chief Merritt and himself asking if they would support a similar ordinance amendment that was passed in Yakima County that suspended the sprinkler requirements for hop processing and storage buildings. He said the state building code adopted a section allowing local jurisdictions to amend state building code as long as it did not reduce the effectiveness and safety of the code. He said it was their opinion it did not adversely affect the safety and/or effectiveness of the code.

He said the legal advertisement for the public hearing was published in the Tri-City Herald advising of the proposed amendment and hearing date and requesting submittal of concerns or questions to the Fire Marshal. He stated that none were received to date.

Mr. Williams also stated there was no fiscal impact nor safety impact to the public and the code was not weakened and that indirectly it gave the ability to allow others to pursue this business.

As there was no one present to testify, the public hearing was closed.

**MOTION:** Commissioner Beaver moved to adopt the proposed ordinance amendments exempting the processing and storage of hops from the sprinkler requirements of IFC/IBC Sections 903.2.4 and 903.2.9. Chairman Small seconded and upon vote, the motion carried.

### **Traffic Safety Equipment Grant w/WA Association of Sheriffs & Police Chiefs**

Lt. Brian White via/videoconference presented the grant awarded by the WASPC in the amount of \$12,272 for approval by the Board. He said the grant would purchase four (4) Stalker Lidar XLR handheld units for \$2,395.00 each and four (4) Kustom Falcon HR handheld radar units for \$673.00 each. He said they wanted to purchase the items from Current Expense and would be reimbursed by the grant.

Chairman Small asked if it was included in the budget process and Lt. White said it was not because they had no idea what amount or if the grant would even be available.

**MOTION:** Commissioner Beaver moved to approve the Resolution to accept grant funding from Washington Association of Sheriffs & Police Chiefs for the purchase of four (4) Lidars at \$2,395.00 per unit and four (4) Handheld Radars at \$673.00 per unit with an amount not to exceed \$12,272. Chairman Small seconded and upon vote, the motion carried.

### **Other Business**

Commissioner Beaver reported that he and Adam Fyall travelled to Austin, Texas for the ECA conference.

Chairman Small remind the Board it would be having a bi-county meeting on Thursday at the Justice Center.

**Vouchers**

Check Date: 02/10/2016

P-Cards # 0216

Total all funds: \$274,345.58

Check Date: 02/16/2016

Payroll Draw Checks

Warrant # 239412-239417

Direct Deposit # 111750-111933

Total all funds: \$102,835.47

Payroll Draw Deductions/Transfers

Taxes #: 101160215

Total all funds: \$33,918.97

Check Date: 02/19/2016

Transfers # 02191601-02191610

Total all funds: \$72,028.44

Warrants # 134937-135094

Total all funds: \$679,432.32

Total amounts approved by fund can be reviewed in the Benton County Auditor's Office.

**Resolutions**

- 2016-122: Surplus of Personal Property ~ Vehicles
- 2016-123: Surplus of Personal Property ~ Computers
- 2016-124: Line Item Transfer, Fund No. 0111-101, Dept. 000
- 2016-125: Line Item Transfer, Fund No. 0131-101, Dept. 000
- 2016-126: Modification to Health District Building
- 2016-127: Award of Contract to CKJT Architects, PLLC for Feasibility Study
- 2016-128: Application to Transfer Water Rights on Parcel 108802000009003; Rescinding Res 2016-003
- 2016-129: Contract w/Geophex LTD for Color Digital Orthophotography
- 2016-130: Amended Agreement w/Benton Franklin Community Action Committee for Services Through Emergency Solutions Grant
- 2016-131: Agreement w/Benton Franklin Community Action Committee to Operate Ending Family Homelessness Program

- 2016-132: Agreement w/Benton Franklin Community Action Committee to Operate Housing & Essential Needs Program
- 2016-133: Appointment of Maria Perez as Designated Mental Health Professional
- 2016-134: Agreement w/J Crow for Community Prevention Coordinator
- 2016-135: Purchase of Three Dell Workstations for Sheriff's Office Medical Area
- 2016-136: Line Item Transfer, Fund No. 0115-101, Dept. 173 & 174
- 2016-137: Line Item Transfer, Fund No. 0115-101, Dept. 174
- 2016-138: Line Item Transfer, Fund No. 0115-101, Dept. 171
- 2016-139: Line Item Transfer, Fund No. 0115-101, Dept. 171 & 173
- 2016-140: Contract w/Columbia Industries for Document Destruction Services
- 2016-141: Contract w/Career Path Services to Provide an Employment Specialist
- 2016-142: 2016 Monthly Payment for Operations & Facilities Budget and One Time Payment for 2016 Juvenile Drug Court Budget
- 2016-143: Funding Board Project Agreement w/State of WA Recreation and Conservation Office For Use Toward Purchase of Properties on Candy Mountain
- 2016-144: Maintaining Salary Grade for Public Defense Manager; Rescinding Resolutions 08-916 & 2008-500
- 2016-145: Settlement Agreement and Release Regarding Claim No. CC 2016-01
- 2016-146: Settlement Agreement and Release Regarding Claim No. CC 2015-14
- 2016-147: Contract w/P Fleming for Transcription Services
- 2016-148: Authorizing Funds for Sagebrush/Finley Road Guardrail Construction
- 2016-149: Authorizing Funds for Victoria Avenue Stormwater
- 2016-150: Authorizing Funds for Grosscup Bollards Project
- 2016-151: Addendum Agreement w/Guardian Security Systems Service for Fire Alarm System
- 2016-152: Bid Authorization for Purchase of Metal Traffic Signs
- 2016-153: Revising Prosser Ordinance No. 16-2959 for Corporate Boundary
- 2016-154: Authorizing Repair Services From Mel's Inter-City Collision Inc for Damaged Vehicles
- 2016-155: Line Item Transfer, Fund No. 0000-101, Dept. 120
- 2016-156: Purchase of Haworth Office Furniture From Brutzman's Office Solutions for Jail Offices
- 2016-157: Payment Authorization to Choice Martial Arts LLC to Lease Facility
- 2016-158: Reclassifying the Collections Supervisor Position
- 2016-159: Ordinance Amendment to BCC Chapter 3.04 – Building Code – Relating to Hop Processing and Storage Facilities and Automatic Sprinkler Systems
- 2016-160: Ordinance Amendment to BCC Chapter 3.16 – Fire Code - Relating to Hop Processing and Storage Facilities and Automatic Sprinkler Systems
- 2016-161: Authorizing the Acceptance of Grant Funding from WASPC for Traffic Safety Equipment Grant

There being no further business before the Board, the meeting adjourned at approximately 9:15 a.m.

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Clerk of the Board

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Chairman