

MINUTES

BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting
Tuesday, December 6, 2016, 9:00 a.m.
Commissioners' Conference Room
Benton County Courthouse, Prosser, WA

Present: Chairman Shon Small
Commissioner James Beaver
County Administrator David Sparks
Clerk of the Board Cami McKenzie

Absent: Commissioner Jerome Delvin (China – Legislative Tour)

Benton County Employees Present During All or a Portion of the Meeting: Deputy Administrator Loretta Smith Kelty; County Engineer Matt Rasmussen; Assistant County Engineer Robert Blain; DPA Ryan Brown; Clerk Josie Delvin; District Court Administrator Jacki Lahtinen; Assessor Bill Spencer; Treasurer Duane Davidson; Fred Bowen, Public Services Manager; Clark Posey, Assistant Planning Manager; Jerrod MacPherson, Assistant Planning Manager; Undersheriff Jerry Hatcher; Taylor Ranger and Aileen Coverdell, Auditor's Office; Teri Holmes, IT Manager; Shyanne Faulconer, Community Programs/PR Coordinator; Financial Analyst Paul Schut.

Approval of Minutes

The Minutes of November 22, 2016 were approved.

Consent Agenda

MOTION: Commissioner Beaver moved to approve the consent agenda items "a" through "ttt". Chairman Small seconded and upon vote, the Board approved the following:

Auditor

- a. Title Changes Within Auditor's Office

Clerk

- b. Line Item Transfer, Fund No. 0000-101, Dept. 106
- c. Line Item Transfer, Fund No. 0146-101, Dept. 000

Commissioners

- d. Organization of Commissioners' Board Assignments for 2017; Rescinding Resolution 2015-903
- e. Appointment of K Christensen to the Benton County Mosquito Control Board
- f. Memorandum of Understanding for the Allocation of Juvenile Justice Center Operations & Facilities Costs; Rescinding Resolution 04-349
- g. Memorandum of Agreement w/New Vision for Economic Study of Yakima Basin Integrated Plan
- h. Residual Equity Transfer from Fund No. 0143-101 to 0144-101

- i. Line Item Transfer, Fund No. 0000-101, Depts. 102 & 115 to Dept. 102
- j. Line Item Transfer, Fund No. 0120-101, Dept. 000
- k. Line Item Transfer, Fund No. 0000-101, Dept. 115 to Dept. 123
- l. Line Item Transfer, Fund No. 0000-101, Dept. 117

Coroner

- m. Line Item Transfer, Fund No. 0000-101, Dept. 109

Facilities

- n. Change Order #2 w/M.G. Wagner Co. for Justice Center Re-Roofing Project
- o. Solicitation of Bids for Procurement of Office Furniture for Justice Center Remodel
- p. Purchase of File Storage System Dividers for Health District from Allied Systems Products
- q. Amended Contract w/Latta Technical Services for Design & Engineering Services for Security System
- r. Contract w/Southern Folger Detention Equipment Co for Installation of Security Systems Equipment
- s. Line Item Transfer, Fund No. 0000-101, Dept. 110

Human Services

- t. Amended Agreement #4 w/DSHS for Prevention Services

Juvenile

- u. Contract w/Heritage Professional Landscaping for Snow Removal Services
- v. Contract w/Lutheran Community Services for Mental Health Clinician
- w. Contract w/City of Benton City for Graffiti Abatement Program
- x. Contract w/Inter-City Legal Processing & Messenger Service

Office of Public Defense

- y. Superior Court Public Defense Services Agreement w/S Swanberg on Homicide Cases
- z. Superior Court Public Defense Services Agreement w/S Swanberg
- aa. District Court Public Defense Services Agreement w/Z Goytowski
- bb. District Court Public Defense Services Agreement w/D Purcell on Appeal Cases
- cc. District Court Public Defense Services Amended Agreement No. 2 w/D Hickman
- dd. District Court Public Defense Services Agreement w/A McKinley
- ee. District Court Public Defense Services Agreement w/S Naccarato
- ff. District Court Public Defense Services Agreement w/A Farabee
- gg. District Court Public Defense Services Agreement w/R Hui
- hh. District Court Public Defense Services Amended Agreement w/D McKinley
- ii. District Court Public Defense Services Amended Agreement w/E Riley
- jj. District Court Public Defense Services Amended Agreement w/C Briggs
- kk. District Court Public Defense Services Amended Agreement w/M Prince
- ll. District Court Public Defense Services Amended Agreement w/E Scott
- mm. District Court Public Defense Services Amended Agreement w/L Mapes
- nn. District Court Public Defense Services Amended Agreement w/B Riley
- oo. District Court Public Defense Services Amended Agreement w/S Cornish
- pp. District Court Public Defense Services Amended Agreement w/J Andrews
- qq. Superior Court Public Defense Services Amended Agreement w/M Trombley
- rr. Superior Court Public Defense Services Amended Agreement w/R Swinburnson
- ss. Superior Court Public Defense Services Amended Agreement w/D Hanson
- tt. Superior Court Public Defense Services Amended Agreement w/K Hudson
- uu. Superior Court Public Defense Services Amended Agreement w/B Pang
- vv. Superior Court Public Defense Services Amended Agreement w/S Ajax
- ww. Line Item Transfer, Fund No. 0000-101, Dept. 136

Personnel

- xx. 2017 Holidays and Hours for Business Transaction
- yy. Payment to L&S Fencing for Vertical Pivot Gate

zz. Line Item Transfer, Fund No. 0503-101, Dept. 000

Public Safety

- aaa. Coding Corrections, Between Fund No. 0148101, Dept. 138
- bbb. Amended Agreement w/Mirror Ministries for Human Trafficking Survivor Services
- ccc. Line Item Transfer, Fund No. 0148-101, Dept. 136
- ddd. Letter to Benton Franklin Legal Aid Society for Gang & Crime Prevention Initiative
- eee. Letter to Benton Franklin Health District for Gang & Crime Prevention Initiative

Public Works

- fff. Public Works Organizational Chart Update
- ggg. Adoption of 2017 Annual Road Program
- hhh. Purchase of 2010 Freightliner Cascadia Cab from Jim's Pacific Garages, Inc.
- iii. Line Item Transfer, Fund No. 0501-101, Dept. 650; Rescinding Resolution 2016-915
- jjj. Line Item Transfer, Fund No. 0101-101, Dept. 500
- kkk. Line Item Transfer, Fund No. 0101-101, Dept. 500
- lll. Accepting Work Performed by Granite Construction Co. for Locust Grove Road Asphalt
- mmm Contract w/Co-Energy for Gasoline & Diesel Fuel
- nnn. Purchase of TrafficJet Print System from Avery Dennison
- ooo. Contract w/Jack's Superior Auto Body LLC for Automobile Body Repair
- ppp. Contract w/Mathews Auto Body for Automobile Body Repair
- qqq. Contract w/Mel's Inter City Collision for Automobile Body Repair

Sheriff

- rrr. Line Item Transfer, Fund No. 0000-101, Dept. 120
- sss. Contract w/Consolidated Food Management, Inc. for Corrections Food Services
- ttt. Contract w/CI Support for Local Document Destruction Services

Other Business

Treasurer Duane Davidson presented his letter of resignation as the Benton County Treasurer effective January 11, 2017 to take office as Washington State Treasurer. He said the letter was necessary to provide the Benton County Republican Party ample time to put forth three possible candidates for appointment as Benton County Treasurer.

Public Hearing - Short Plat Vacation – SPV 2016-003

Clark Posey presented the Short Plat Vacation of the 20 foot drainage easements on Lots 1 and 2 of Short Plat 3149 submitted by Christopher Bohlke. Based upon the information received, the Planning Department recommended approval of the proposed vacation of the 20 foot natural drainage easement as presented.

As there was no one present to testify, public testimony was closed.

MOTION: Commissioner Beaver moved to approve the vacation of the 20 foot natural drainage easement A.F. #91-10295 located over the Westerly portion of Lot 1 and the Southeast corner of Lot 2 on Short Plat 3149. This motion is conditioned upon the applicant recording a document that relinquishes the underlying easement (A.F. # 91-10295) with the Benton County Auditor and that the applicant provide the Benton County Planning Department with a copy of the recorded document, prior to the signing of the resolution by the Board of County Commissioners. The document must be recorded within one year of the date of approval by the Benton County Board

of Commissioners or this approval will be null and void. Chairman Small seconded and upon vote, the motion carried.

Vacation of Wheat Road

Matt Rasmussen said the City of Kennewick had been working on construction of a new road “Bob Olson Parkway”. The City of Kennewick and Apollo Inc. petitioned that the unnecessary portion of Wheat Road right of way be vacated. He said that portion of Wheat Road was no longer needed as part of the County road system and recommended the Board approve the vacation.

As there was no one present to testify, public testimony was closed.

MOTION: Commissioner Beaver moved to approve the resolution vacating and abandoning a portion of Wheat Road located in the north half of the northeast quarter of Section 12, Township 8 North, Range 28 East. Chairman Small seconded and upon vote, the motion carried.

Approval to Seek Bids – Metasys Upgrade/Chilled Water Loop Repair

Dan Waggoner via/videoconference requested the Board authorize Facilities Department to complete the bidding process for the Metasys Upgrade/Chilled Water Loop Repair project. He said the conservative construction estimate for the project was \$402,000.00.

MOTION: Commissioner Beaver moved to approve the Facilities Department to seek bids for the above project. Chairman Small seconded.

Discussion

Chairman Small said everyone should pay attention to these large projects the County was going forward with and that it was the sound budgeting process that allowed them to save for a rainy day and complete these projects.

Upon vote, the motion carried.

Other Business

Aileen Coverdell presented a resolution authorizing the surplus of personal property in the Sheriff’s office. She said she was coming in under Other Business because the offer to exchange value would expire.

MOTION: Commissioner Beaver moved to approve the resolution authorizing the surplus of personal property for the Sheriff’s office. Chairman Small seconded and upon vote, the motion carried.

David Sparks said the budget was ready to go on December 20 and was posted on the website for anyone to review.

Claim for Damages

CC 2016-17: Received on December 6, 2016 from Miguel Sanchez

Account Payables

Check Date 11/30/16

Transfers #11301601-11301610
Total all Funds \$1,641,383.38

Warrants #148745-148876
Total all Funds \$367,804.31

Warrant #148877
Total all Funds \$667.89

Check Date 12/02/16

Transfers #12021601-12021606
Total all Funds \$826,415.71

Warrants #148937-149069
Total all Funds \$2,558.26

Warrant #149070-149123
Total all Funds \$137,255.22

Total amounts approved by fund can be reviewed in the Benton County Auditor's Office.

Resolutions

- 2016-937: Title Changes Within Auditor's Office
- 2016-938: Line Item Transfer, Fund No. 0000-101, Dept. 106
- 2016-939: Line Item Transfer, Fund No. 0146-101, Dept. 000
- 2016-940: Organization of Commissioners' Board Assignments for 2017
- 2016-941: Appointment of K Christensen to the Benton County Mosquito Control Board
- 2016-942: Memorandum of Understanding for the Allocation of Juvenile Justice Center Operations & Facilities Costs; Rescinding Resolution 04-349
- 2016-943: Memorandum of Agreement w/New Vision for Economic Study of Yakima Basin Integrated Plan
- 2016-944: Residual Equity Transfer from Fund No. 0143-101 to 0144-101
- 2016-945: Line Item Transfer, Fund No. 0000-101, Depts. 102 & 115 to Dept. 102
- 2016-946: Line Item Transfer, Fund No. 0120-101, Dept. 000
- 2016-947: Line Item Transfer, Fund No. 0000-101, Dept. 115 to Dept. 123
- 2016-948: Line Item Transfer, Fund No. 0000-101, Dept. 117

2016-949: Line Item Transfer, Fund No. 0000-101, Dept. 109
 2016-950: Change Order #2 w/M.G. Wagner Co. for Justice Center Re-Roofing Project
 2016-951: Solicitation of Bids for Procurement of Office Furniture for Justice Center Remodel
 2016-952: Purchase of File Storage System Dividers for Health District from Allied Systems Products
 2016-953: Amended Contract w/Latta Technical Services for Design & Engineering Services for Security System
 2016-954: Contract w/Southern Folger Detention Equipment Co for Installation of Security Systems Equipment
 2016-955: Line Item Transfer, Fund No. 0000-101, Dept. 110
 2016-956: Amended Agreement #4 w/DSHS for Prevention Services
 2016-957: Contract w/Heritage Professional Landscaping for Snow Removal Services
 2016-958: Contract w/Lutheran Community Services for Mental Health Clinician
 2016-959: Contract w/City of Benton City for Graffiti Abatement Program
 2016-960: Contract w/Inter-City Legal Processing & Messenger Service
 2016-961: Superior Court Public Defense Services Agreement w/S Swanberg on Homicide Cases
 2016-962: Superior Court Public Defense Services Agreement w/S Swanberg
 2016-963: District Court Public Defense Services Agreement w/Z Goytowski
 2016-964: District Court Public Defense Services Agreement w/D Purcell on Appeal Cases
 2016-965: District Court Public Defense Services Amended Agreement No. 2 w/D Hickman
 2016-966: District Court Public Defense Services Agreement w/A McKinley
 2016-967: District Court Public Defense Services Agreement w/S Naccarato
 2016-968: District Court Public Defense Services Agreement w/A Farabee
 2016-969: District Court Public Defense Services Agreement w/R Hui
 2016-970: District Court Public Defense Services Amended Agreement w/D McKinley
 2016-971: District Court Public Defense Services Amended Agreement w/E Riley
 2016-972: District Court Public Defense Services Amended Agreement w/C Briggs
 2016-973: District Court Public Defense Services Amended Agreement w/M Prince
 2016-974: District Court Public Defense Services Amended Agreement w/E Scott
 2016-975: District Court Public Defense Services Amended Agreement w/L Mapes
 2016-976: District Court Public Defense Services Amended Agreement w/B Riley
 2016-977: District Court Public Defense Services Amended Agreement w/S Cornish
 2016-978: District Court Public Defense Services Amended Agreement w/J Andrews
 2016-979: Superior Court Public Defense Services Amended Agreement w/M Trombley
 2016-980: Superior Court Public Defense Services Amended Agreement w/R Swinburnson
 2016-981: Superior Court Public Defense Services Amended Agreement w/D Hanson
 2016-982: Superior Court Public Defense Services Amended Agreement w/K Hudson
 2016-983: Superior Court Public Defense Services Amended Agreement w/B Pang
 2016-984: Superior Court Public Defense Services Amended Agreement w/S Ajax
 2016-985: Line Item Transfer, Fund No. 0000-101, Dept. 136
 2016-986: 2017 Holidays and Hours for Business Transaction
 2016-987: Payment to L&S Fencing for Vertical Pivot Gate
 2016-988: Line Item Transfer, Fund No. 0503-101, Dept. 000
 2016-989: Coding Corrections, Between Fund No. 0148101, Dept. 138

- 2016-990: Amended Agreement w/Mirror Ministries for Human Trafficking Survivor Services
- 2016-991: Line Item Transfer, Fund No. 0148-101, Dept. 136
- 2016-992: Public Works Organizational Chart Update
- 2016-993: Adoption of 2017 Annual Road Program
- 2016-994: Purchase of 2010 Freightliner Cascadia Cab from Jim's Pacific Garages, Inc.
- 2016-995: Line Item Transfer, Fund No. 0501-101, Dept. 650
- 2016-996: Line Item Transfer, Fund No. 0101-101, Dept. 500
- 2016-997: Line Item Transfer, Fund No. 0101-101, Dept. 500
- 2016-998: Accepting Work by Granite Construction Co. for Locust Grove Road Asphalt
- 2016-999: Contract w/Co-Energy for Gasoline & Diesel Fuel
- 2016-1000: Purchase of TrafficJet Print System from Avery Dennison
- 2016-1001: Contract w/Jack's Superior Auto Body LLC for Automobile Body Repair
- 2016-1002: Contract w/Mathews Auto Body for Automobile Body Repair
- 2016-1003: Contract w/Mel's Inter City Collision for Automobile Body Repair
- 2016-1004: Line Item Transfer, Fund No. 0000-101, Dept. 120
- 2016-1005: Contract w/Consolidated Food Management, Inc. for Corrections Food Services
- 2016-1006: Contract w/CI Support for Local Document Destruction Services
- 2016-1007: Vacating and Abandoning a Portion of Wheat Road
- 2016-1008: Surplus of Personal Property – Sheriff's Office

There being no further business before the Board, the meeting adjourned at approximately 9:15 a.m.

Clerk of the Board

Chairman