

MINUTES

BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting
Tuesday, November 22, 2016, 9:00 a.m.
Commissioners' Conference Room
Benton County Courthouse, Prosser, WA

Present: Chairman Shon Small
Commissioner Jerome Delvin
Commissioner James Beaver
County Administrator David Sparks
Clerk of the Board Cami McKenzie

Benton County Employees Present During All or a Portion of the Meeting: Deputy Administrator Loretta Smith Kelty; Adam Fyall, Sustainable Development Manager; County Engineer Matt Rasmussen; Assistant County Engineer Robert Blain; DPA Ryan Brown; Auditor Brenda Chilton; Clerk Josie Delvin; Assessor Bill Spencer; Treasurer Duane Davidson; District Court Judge Terry Tanner; Undersheriff Jerry Hatcher; Superior Court Administrator Pat Austin; Dixie Jamison, District Court; DPA Steve Hallstrom; Clark Posey, Assistant Planning Manager and Jerrod MacPherson, Assistant Planning Manager; Public Services Administrator Fred Bowen; IT Manager Teri Holmes; Deputy Treasurer Erhiza Rivera; Taylor Ranger, Auditor's Office.

Approval of Minutes

The Minutes of November 15, 2016 were approved.

Review Agenda

The following items were added to the agenda:

- Line Item Transfer to the consent agenda for District Court
- Executive session regarding performance of public employee
- Executive session regarding County's position on labor issue

Consent Agenda

MOTION: Commissioner Beaver moved to approve the consent agenda items "a" through "gg", adding "hh" (Line Item Transfer for District Court). Commissioner Delvin seconded and upon vote, the Board approved the following:

Auditor

- a. Surplus of Personal Property

Building

- b. Line Item Transfer, Fund No. 0149-101, Dept. 000

Commissioners

- c. Step Increase Approval
- d. Line Item Transfer, Fund No. 0133-101, Dept. 000
- e. Non-Bargaining Contribution to Employee Insurance Benefits for 2017

Facilities

- f. Payment to Perfection Glass for Window Replacement

Human Services

- g. Agreement w/Community Action Committee for Ten Year Homeless Housing Plan

Information Technology

- h. Purchase of Microsoft Surface Pro 4 for Human Services Dept. & Surface Book Tablet for Public Works

Office of Public Defense

- i. Line Item Transfer, Fund No. 0000-101, Dept. 136

Personnel

- j. Salary Request Statement
- k. Establishing Principal Planner Classification Description in Planning Department

Pest Board

- l. Line Item Transfer, Fund No. 105-101, Dept. 000

Planning

- m. Contract w/S Drummond for Hearings Examiner Services

Public Safety

- n. Contract w/Boys & Girls Club for Prosser Teen Program Investment
- o. Coding Corrections, Dept. 138
- p. Coding Corrections, Dept. 138

Public Works

- q. Line Item Transfer, Fund No. 0501-101, Dept. 650
- r. Purchase from Northend Truck Equipment, Inc. for Specialized Parts
- s. Purchase of Ford Escape from Corwin Ford Tri-Cities
- t. Acceptance of Contractor's Work Performed by Big D's Construction
- u. Acceptance of Contractor's Work Performed by Premier Excavation
- v. Payment to Cascade Software Systems, Inc. for Programming Services
- w. Purchase from House of Automotive Parts & Paint for Tooling Equipment
- x. Contract w/Roadtech, Inc. for Crushing Demonstration Project on Missimer Road
- y. Purchase from Mohawk Resources LTD for Hunter Alignment System

Sheriff

- z. Line Item Transfer, Fund No. 0000-101, Dept. 120
- aa. Contract w/Mel's Inter City Collision, Inc. for Towing Services
- bb. Contract w/Pronto Process Service, Inc. for Process Services

Superior Court

- cc. Line Item Transfer, Fund No. 0000-101, Dept. 123
- dd. Line Item Transfer, Fund No. 0000-101, Dept. 123
- ee. Line Item Transfer, Fund No. 0000-101, Dept. 138 to 123
- ff. Line Item Transfer, Fund No. 0000-101, Dept. 138

Treasurer

- gg. Agreement Extension w/The Master's Touch for Printing/Mailing Property Tax Statements

District Court

hh. Line Item Transfer, Fund 0000-101, Dept. 111

Board Assignments - 2017

The Board reviewed the assignments for 2017 and agreed to have Commissioner Beaver as Chairman and Commissioner Delvin as Chairman Pro Tem.

Continued 2017 - 2018 Public Safety Budget Discussion

Ms. Smith Kelty said the budget was the same as presented the week before, with a few exceptions:

- Mental Health – the request for a salary increase and incentives were not in the budget. She said they found a line item for public transportation and if the policy was approved, they would have a line item they could use for incentives.
- Prosecuting Attorney – two months for one legal secretary and three months for another and then he would have to find the additional money (this was different from last week).
- Superior Court - for ½ FTE court commissioner. Ms. Austin said they were presenting the budget to Franklin County next Wednesday.
- Office of Public Defense – after a review of the proposed contract for screening for clients, they would present a two year program and have it placed in the Clerk’s office and moved out of OPD. The Board agreed.
- Still have to consider moving money from Current Expense to Public Safety and the issue of outside contracts.

MOTION: Commissioner Delvin moved to approve the 3/10 Public Safety Tax budget as presented with the three items: Office of Public Defenses be used for screeners under the Clerk’s budget, Franklin County approve the Court Commissioner, and they move \$1.2 million from Current Expense Gang Task Force into the 3/10 Public Safety Tax budget. Commissioner Beaver seconded.

Discussion

Commissioner Delvin said he understood the Undersheriff’s concerns, but felt it made a clean move of one program instead of multiple slots and it was easier for the public to understand that it was the Gang Task Force as part of the initiative. He said it still allowed the Sheriff’s Department to move people around but the funding was above board and transparent for the public to see.

Commissioner Beaver said he agreed. The voters and public saw an issue and increase in gang violence and they answered the call and provided the resources; the gang problem was identified, they had a task force, and this is where the money was going. He said it was clean and clear that their taxes were going to support the efforts against gangs.

Chairman Small said he could go either way. He stated he spent quite a bit of time going through the multiple options with the Sheriff’s office and realistically wanted to let the Sheriff’s office take

it out of Corrections. He said it was going to happen this year or the next budget cycle and there were many unknowns with the jail.

Commissioner Beaver said he has been in support of law enforcement for decades but that was not the issue; he was not telling someone how to manage their departments. They needed to get a balanced budget and take care of the taxpayer money and this was directly related to what the voters approved; they were going to use the money for gang problems.

Upon vote, the motion carried unanimously.

Mr. Sparks asked for clarification on the Mental Health budget and if the Board understood it included expansion. Ms. Smith Kelty said the request would allow the program to go to 70 to 75 participants as presented.

After discussion, the following motion was made:

MOTION: Commissioner Delvin moved to keep the Mental Health Court at the current level up to 40 participants, pending a review at the end of 2017. Commissioner Beaver seconded and upon vote, the motion carried.

Continued 2017 – 2018 Budget Discussion

Mr. Sparks said with the last piece of moving the \$1.2 million from Current Expense, they were ready to go to public hearing. He said they would get all the budgets changed and to the departments so they could review before it was presented at the December 20 public hearing.

Other Business

Fred Bowen introduced Jerrod MacPherson as the newest planner to join Benton County.

Commissioner Delvin reported on his attendance at the WSAC meeting including the discussion regarding water and exempt wells and permitting.

He said he also talked to some people about lobbying for funding for capital projects, i.e. the mental health wing and juvenile justice building and they were willing to give Benton County a proposal to look at this and approach the legislature (start to finish to get funding for those projects). The Board said it was agreeable to looking at a proposal.

Also, he wanted to have the letters prepared inviting legislators to come talk to Commissioners about county priorities. The Board agreed.

Commissioner Delvin said he was willing to meet with the city administrators and county administration regarding the proposed jail contracts and explain what the County was trying to do. The Board agreed.

The Board recessed at 9:57 a.m., reconvening at 10:06 a.m.

Executive Session – County’s Position on Labor Issues

The Board went into executive session at 10:06 a.m. with DPA Steve Hallstrom for approximately 15 minutes to discuss the County’s position on labor issues. Also present were David Sparks, Loretta Smith Kelty, Jerry Hatcher, Brenda Chilton, Ryan Brown and Cami McKenzie. The Board came out at 10:24 a.m. No decisions were made in executive session.

MOTION: Chairman Small moved to authorize the Auditor to process leave accruals for this one time only for any type of leave accrual except sick relative to the 2016 overpayment in the Sheriff’s office. Commissioner Beaver seconded and upon vote, the motion carried.

Executive Session – Performance of Public Employee

The Board went into executive session with David Sparks at 10:25 a.m. to discuss the performance of a public employee for up to 10 minutes. The Board came out at 10:33 a.m. No decisions were made.

Account Payables

Check Date 11/10/2016

Procurement Cards #1116
Total of all Funds \$331,513.38

Check Date 11/18/2016

Warrants #148193-148333
Total of all Funds \$3,619.40

Warrants #148334-148525
Total of all Funds \$1,041,543.37

Transfers #11181601-11181610
Total of all Funds \$724,430.13

Payroll

Check Date: 11/15/2016

Payroll Draw Checks
Warrant #240137-240138
Direct Deposit #: 119248-119430
Total all funds: \$111,012.53

Payroll Draw Deductions/Transfers
Taxes #: 101161117
Total all funds: \$35,679.86

Total amounts approved by fund can be reviewed in the Benton County Auditor's Office.

Resolutions

- 2016-901: Surplus of Personal Property
- 2016-902: Line Item Transfer, Fund No. 0149-101, Dept. 000
- 2016-903: Line Item Transfer, Fund No. 0133-101, Dept. 000
- 2016-904: Non-Bargaining Contribution to Employee Insurance Benefits for 2017
- 2016-905: Payment to Perfection Glass for Window Replacement
- 2016-906: Agreement w/Community Action Committee for Ten Year Homeless Housing Plan
- 2016-907: Purchase of Microsoft Surface Pro 4 for Human Services Dept. & Surface Book Tablet for Public Works
- 2016-908: Line Item Transfer, Fund No. 0000-101, Dept. 136
- 2016-909: Establishing Principal Planner Classification Description in Planning Department
- 2016-910: Line Item Transfer, Fund No. 105-101, Dept. 000
- 2016-911: Contract w/S Drummond for Hearings Examiner Services
- 2016-912: Contract w/Boys & Girls Club for Prosser Teen Program Investment
- 2016-913: Coding Corrections, Dept. 138
- 2016-914: Coding Corrections, Dept. 138
- 2016-915: Line Item Transfer, Fund No. 0501-101, Dept. 650
- 2016-916: Purchase from Northend Truck Equipment, Inc. for Specialized Parts
- 2016-917: Purchase of Ford Escape from Corwin Ford Tri-Cities
- 2016-918: Acceptance of Contractor's Work Performed by Big D's Construction
- 2016-919: Acceptance of Contractor's Work Performed by Premier Excavation
- 2016-920: Payment to Cascade Software Systems, Inc. for Programming Services
- 2016-921: Purchase from House of Automotive Parts & Paint for Tooling Equipment
- 2016-922: Contract w/Roadtech, Inc. for Crushing Demonstration Project on Missimer Road
- 2016-923: Purchase from Mohawk Resources LTD for Hunter Alignment System
- 2016-924: Line Item Transfer, Fund No. 0000-101, Dept. 120
- 2016-925: Contract w/Mel's Inter City Collision, Inc. for Towing Services
- 2016-926: Contract w/Pronto Process Service, Inc. for Process Services
- 2016-927: Line Item Transfer, Fund No. 0000-101, Dept. 123
- 2016-928: Line Item Transfer, Fund No. 0000-101, Dept. 123
- 2016-929: Line Item Transfer, Fund No. 0000-101, Dept. 138 to 123
- 2016-930: Line Item Transfer, Fund No. 0000-101, Dept. 138
- 2016-931: Agreement Extension w/The Master's Touch for Printing/Mailing Property Tax Statements
- 2016-932: Line Item Transfer, Fund 0000-101, Dept. 111

There being no further business before the Board, the meeting adjourned at approximately 10:33 a.m.

Clerk of the Board

Chairman