

MINUTES

BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting
Tuesday, January 24, 2017, 9:00 a.m.
Commissioners' Conference Room
Benton County Courthouse, Prosser, WA

Present: Chairman James Beaver
Commissioner Shon Small
County Administrator David Sparks
Clerk of the Board Cami McKenzie

Absent: Commissioner Jerome Delvin (Vacation)

Benton County Employees Present During All or a Portion of the Meeting: Deputy Administrator Loretta Smith Kelty; Adam Fyall, Sustainable Development Manager; County Engineer Matt Rasmussen; Assistant County Engineer Robert Blain; District Court Administrator Jacki Lahtinen; Public Services Administrator Fred Bowen; Clark Posey, Assistant Planning Manager; Jerrod MacPherson, Assistant Planning Manager; Human Services Manager Kyle Sullivan; Shela Berry, Human Services; Deputy Clerk Elaine Osborne; Ryan McClure and Jeff Liner, Road Department; IT Manager Teri Holmes; District Court Judge Dan Kathren.

Approval of Minutes

The Minutes of January 10, 2017 were approved.

Consent Agenda

MOTION: Commissioner Small moved to approve the consent agenda items "a" through "mm". Chairman Beaver seconded and upon vote, the Board approved the following:

Assessor

- a. Purchase Authorization of Office Chairs from Husk Office Supplies & Furniture

Auditor

- b. Line Item Transfer, Fund No. 0111-101, Dept. 000

Clerk

- c. Line Item Transfer, Fund No. 0146-101, Dept. 000

Commissioners

- d. Lobbying Agreement w/Gordon Thomas Honeywell Governmental Affairs
- e. Agreement w/Thomas Honeywell Governmental Affairs for Project Development Services
- f. Line Item Transfer, Fund No. 0153-101, Dept. 000

District Court

- g. Line Item Transfer, Fund No. 0000-101, Dept. 111

Facilities

- h. Award to Brutzmans Inc for the purchase of Office Furniture for the Tenant Improvement Project @ the Justice Center
- i. Contract w/Booth & Sons Construction, Inc for Tenant Improvement Project @ the Justice Center
- j. Line Item Transfer, Fund No. 0000-101, Dept. 110
- k. Notice to Lowest Responsible Bidder for Hazardous Materials Abatement Project for Old Engineering Building

Juvenile

- l. Contract w/SimplexGrinnell for Fire Alarm Inspection & Testing
- m. Contract w/Yoder Inc dba Coffeys Refrigeration for Kitchen Equipment Repair
- n. Contract w/Sierra Electric Inc for Electrical Repair
- o. Contract w/Western States CAT for Engine & Generator Maintenance & Repair
- p. Contract w/NCIC Inmate Communications for Facility Inmate Telephone Services
- q. Line Item Transfer, Fund No. 0115-101, Dept. 171
- r. Line Item Transfer, Fund No. 0115-101, Dept. 171 to 172
- s. Line Item Transfer, Fund No. 0000-101, Dept. 138

Office of Public Defense

- t. Agreement w/M Matkowski for Private Investigator Services

Parks

- u. Payment Authorization to Total Energy Management for HVAC Services @ Horn Rapids Park
- v. Line Item Transfer, Fund No. 0000-101, Dept. 126 to Dept. 110

Prosecuting Attorney

- w. Memorandum of Agreement w/Benton County Deputy Sheriff's Guild

Public Safety

- x. Line Item Transfer, Fund No. 0148-101, Dept. 138

Public Works

- y. Amendment No. 2 for Solid Waste Coordinated Prevention Grant w/Dept of Ecology
- z. Construction Plans for Sagebrush Road Safety Project
- aa. Construction Plans for Shuler Road Culvert Replacement
- bb. Acceptance of Work Performed by Solid Structures LLC for Storage Sheds
- cc. Transfer of Funds from Flood Control Fund (0103101) to the Road Fund (0101101)
- dd. Purchase of Tires & Services from Pasco Tire Factory
- ee. Purchase of Public Safety Communications Equipment from Advanced Paging & Communications
- ff. Authorization to Proceed to Bid for Purchase of Herbicides

Sheriff

- gg. 2016 Federal Equitable Sharing Agreement & Certification Report
- hh. Salary Request Statement
- ii. Purchase of Portable Communication Equipment from Motorola Solutions
- jj. Intergovernmental Agreement Modification w/US Marshals Service for Housing of Federal Detainees

Superior Court

- kk. Line Item Transfer, Fund 0000-101, Depts. 123 & 115

Sustainable Development

ll. Line Item Transfer, Fund No. 0135-101, Dept. 000
mm Letter of Support to EVITA for Electric Vehicle Charging Stations

Other Business

Shela Berry and Kyle Sullivan, Human Services presented an income waiver for the Veterans' Fund.

MOTION: Commissioner Small moved to approve the income waiver as presented for Jeremy Albers. Chairman Beaver seconded and upon vote, the motion carried.

The Board thanked the Road Department for their good work on clearing the County roads of snow and ice.

Claim for Damages

CC 2017-02: Received on January 18, 2017 from John Panther
CC 2017-03: Received on January 24, 2017 from Jerome Perrine

Payroll

Check Date: 1/13/2017

Warrant #: 240280
Total all funds: \$2,567.71

Check Date: 1/17/2017

Payroll Draw Checks
Warrant #: 240277-240279
Direct Deposit #: 120926-121108
Total all funds: \$112,586.71

Payroll Draw Deductions/Transfers
Taxes #: 101170116
Total all funds: \$37,135.23

Payroll Deductions/Transfers
Taxes #: 101170117
Total all funds: \$61.20

Account Payables

Check Date: 1/10/2017

Procurement Cards: #0117
Total all funds: \$351,898.98

Check Date 1/13/2017

Transfers #01131701-01131710
Total all Funds: \$87,998.13

Warrants #151109-151232
Total all Funds: \$658,884.79

Transfers #01131711
Total all Funds: \$14,889.88

Warrants #151233-151272
Total all Funds: \$194,257.48

Check Date 1/20/2017

Transfers #01201701-01201705
Total all Funds: \$30,551.10

Warrants #15137-151468
Total all Funds: \$217,136.77

Transfers #01201706-01201707
Total all Funds: \$21,789.64

Warrants #151469-151524
Total all Funds: \$287,678.42

Total amounts approved by fund can be reviewed in the Benton County Auditor's Office.

Resolutions

- 2017-042: Purchase Authorization of Office Chairs from Husk Office Supplies & Furniture
- 2017-043: Line Item Transfer, Fund No. 0111-101, Dept. 000
- 2017-044: Line Item Transfer, Fund No. 0146-101, Dept. 000
- 2017-045: Agreement w/Thomas Honeywell Governmental Affairs for Project Development Services
- 2017-046: Lobbying Agreement w/Gordon Thomas Honeywell Governmental Affairs
- 2017-047: Line Item Transfer, Fund No. 0153-101, Dept. 000

- 2017-048: Line Item Transfer, Fund No. 0000-101, Dept. 111
- 2017-049: Award to Brutzmans Inc for the purchase of Office Furniture for the Tenant Improvement Project @ the Justice Center
- 2017-050: Contract w/Booth & Sons Construction, Inc for Tenant Improvement Project @ the Justice Center
- 2017-051: Line Item Transfer, Fund No. 0000-101, Dept. 110
- 2017-052: Notice of Lowest Responsible Bidder for Hazardous Materials Abatement Project for Old Engineering Building
- 2017-053: Contract w/SimplexGrinnell for Fire Alarm Inspection & Testing
- 2017-054: Contract w/Yoder Inc dba Coffey Refrigeration for Kitchen Equipment Repair
- 2017-055: Contract w/Sierra Electric Inc for Electrical Repair
- 2017-056: Contract w/Western States CAT for Engine & Generator Maintenance & Repair
- 2017-057: Contract w/NCIC Inmate Communications for Facility Inmate Telephone Services
- 2017-058: Line Item Transfer, Fund No. 0115-101, Dept. 171
- 2017-059: Line Item Transfer, Fund No. 0115-101, Dept. 171 to 172
- 2017-060: Line Item Transfer, Fund No. 0000-101, Dept. 138
- 2017-061: Agreement w/M Matkowski for Private Investigator Services
- 2017-062: Payment Authorization to Total Energy Management for HVAC Services @ Horn Rapids Park
- 2017-063: Line Item Transfer, Fund No. 0000-101, Dept. 126 to Dept. 110
- 2017-064: Memorandum of Agreement w/Benton County Deputy Sheriff's Guild
- 2017-065: Line Item Transfer, Fund No. 0148-101, Dept. 138
- 2017-066: Amendment No. 2 for Solid Waste Coordinated Prevention Grant w/Dept of Ecology
- 2017-067: Construction Plans for Sagebrush Road Safety Project
- 2017-068: Construction Plans for Shuler Road Culvert Replacement
- 2017-069: Acceptance of Work Performed by Solid Structures LLC for Storage Sheds
- 2017-070: Transfer of Funds from Flood Control Fund (0103101) to the Road Fund (0101101)
- 2017-071: Purchase of Tires & Services from Pasco Tire Factory
- 2017-072: Purchase of Public Safety Communications Equipment from Advanced Paging & Communications
- 2017-073: Authorization to Proceed to Bid for Purchase of Herbicides
- 2017-074: 2016 Federal Equitable Sharing Agreement & Certification Report
- 2017-075: Purchase of Portable Communication Equipment from Motorola Solutions
- 2017-076: Intergovernmental Agreement Modification w/US Marshals Service for Housing of Federal Detainees
- 2017-077: Line Item Transfer, Fund 0000-101, Depts. 123 & 115
- 2017-078: Line Item Transfer, Fund No. 0135-101, Dept. 000

There being no further business before the Board, the meeting adjourned at approximately 9:04 a.m.

Clerk of the Board

Chairman