

MINUTES

BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting
Tuesday, January 10, 2017, 9:00 a.m.
Commissioners' Conference Room
Benton County Courthouse, Prosser, WA

Present: Chairman James Beaver
Commissioner Jerome Delvin
Commissioner Shon Small
County Administrator David Sparks
Clerk of the Board Cami McKenzie

Benton County Employees Present During All or a Portion of the Meeting: County Engineer Matt Rasmussen; Assistant County Engineer Robert Blain; DPA Ryan Brown; Clerk Josie Delvin; Assessor Bill Spencer; Public Services Administrator Fred Bowen; Clark Posey, Assistant Planning Manager; Jerrod MacPherson, Assistant Planning Manager; Erhiza Rivera, Deputy Treasurer; IT Manager Teri Holmes; DPA Ryan Brown; District Court Judge Dan Kathren.

Approval of Minutes

The Minutes of December 20, 2016 were approved.

Consent Agenda

MOTION: Commissioner Small moved to approve the consent agenda items "a" through "oo". Commissioner Delvin seconded and upon vote, the Board approved the following:

Auditor

- a. Cancellation of Unclaimed Warrants
- b. Surplus of Personal Property

Clerk

- c. Line Item Transfer, Fund No. 0000-101, Dept. 106

Commissioners

- d. Canvassing Board Appointment
- e. Non Bargaining General Increase of Wages for 2017
- f. 2017 Wage Increase Administrators, Managers & Assistant Managers
- g. Adoption of Flat Monthly Payments for 2017/2018 Juvenile Operating & Facilities Budget

Facilities

- h. Payment Authorization to Moon Security Services Inc. for Fire & Burglar Alarm Services
- i. Notice of Lowest Bidder for Purchase of Office Furniture ~ CB 16-14

Human Services

- j. Fifth Agreement Amendment w/Community Action Committee for Emergency Solutions Grant

Information Technology

- k. Purchase of 2-Yr Autodesk Software Subscription Renewal from DLT Solutions, LLC

- l. Purchase of ArcGIS Desktop Licenses from Environmental Systems Research Institute Inc. for Public Works
- m. Support Contract for Cisco Equipment from CompuNet, Inc.
- n. Purchases of Computers/Printers/Scanners/Tablets/Licenses for Document Preservation

Juvenile

- o. Amended Contract #1 w/Washington State Patrol for Criminal History Record Information Management
- p. Contract w/Tri-Cities Monitoring, Inc. for Armed Security Guard Services
- q. Contract w/City of Kennewick for Graffiti Abatement Program

Office of Public Defense

- r. Line Item Transfer, Fund No. 0000-101, Dept. 136
- s. Establishing Cost Share Rate to Divide Costs of Juvenile Dependency Public Defense Contracts Between Benton & Franklin Counties for 2017
- t. Amended District Court Public Defense Contract w/J Briggs
- u. District Court Public Defense Contract w/H Villani
- v. District Court Public Defense Contract Termination w/Z Goytowski
- w. District Court Public Defense Contract Termination w/A Pechtel
- x. Amended Superior Court Public Defense Contract w/T Orosco

Personnel

- y. Contract Termination w/Mail Finance, A Neopost Company
- z. Line Item Transfer, Fund No. 0503-101, Dept. 000
- aa. Line Item Transfer, Fund No. 0000-101, Dept. 114

Prosecuting Attorney

- bb. Collective Bargaining Agreement w/AFSCME AFL-CIO for Appraiser Employees

Public Safety

- cc. Agreement w/Partners for Early Learning for Building Resilience through Family Support
- dd. Agreement w/Tri-Cities Chaplaincy for Step-Up Program

Public Works

- ee. Line Item Transfer, Fund No. 0114-101, Dept. 000
- ff. Line Item Transfer, Fund No. 0101-101, Dept. 500
- gg. Adoption of Road Department Shop Rate
- hh. Equipment Maintenance Agreement w/Benton County Fire District #6
- ii. Payment Authorization to D&D Tri-Rivers Excavating, Inc. for Kennewick Parking Lot
- jj. Speed Limit Traffic Control on Certain County Roads

Sheriff

- kk. Salary Request Statement
- ll. Line Item Transfer, Fund No. 0000-101, Dept. 121 to Dept. 120
- mm. Line Item Transfer, Fund No. 0000-101, Dept. 125
- nn. Line Item Transfer, Fund No. 0116-101, Dept. 000

Sustainable Development

- oo. Appointments to the Hanford Advisory Board

Benton City Economic Development Update - postponed

Yakima Basin Water Legislation Discussion

Adam Fyall via/videoconference introduced Darryll Olsen, Columbia-Snake River Irrigators Association (CSRIA) and Mark Nielson, Benton Conservation District to discuss possible new legislation.

Mr. Olsen discussed the following:

- Water Law Rulings
 - Swinomish & Foster decision; Hirsh
 - Detrimental to what they were trying to do and affecting water rights transfers and exempt wells
 - CSRIA was issuing a briefing paper on WA State Supreme Court opinions; following up with a bill; looking at everything that existed as of yesterday and trying to address all the issues

Mr. Nielson said it was not about water management but about growth management and they supported the bill being introduced by Columbia-Snake River Irrigators.

Mr. Olsen asked if the counties (Benton & Franklin) were willing to get the interested parties together and go to Olympia and merge some of these things; they wanted to see more than one bill and put it all in one package for a comprehensive approach to deal with the three decisions that came out of the legislation.

Commissioner Delvin discussed trying to get them on the legislative agenda next week if they were willing to go over to Olympia and said he would try to set something up and get back to them.

Final Plat of Beverly Meadows Phase 2 – SUB 2016-006

Clark Posey presented the final plat of Beverly Meadows Phase 2 for board approval. He said all conditions of approval were satisfied and all signatures obtained.

MOTION: Commissioner Small moved to approve the Final Plat of Beverly Meadows Phase 2, SUB 2016-006 and authorize the Chairman to sign. Commissioner Delvin seconded and upon vote, the motion carried.

Discussion – Process for Appointing a District Court Judge

Commissioner Delvin recommend the Board start the process of appointing someone for the position. Mr. Sparks said there was a non-partisan process and in the past the Personnel Department had handled the advertisement; also they have asked the cities to be on the committee and come up with three or four names to pick from.

Commissioner Small asked Judge Kathren if an appointment was necessary with the decline in cases. Judge Kathren from the audience said that caseloads go up and down all the time but he had not felt any difference. He said the State Judicial Office determined Benton County had a need of more than five judges and it was based on the number of hearings and things they actually handled. He said as it stood, they unquestionably needed five judges and needed to fill that position as quickly as possible.

The Board agreed to have them start the process and move forward.

Appointment of Interim Treasurer

Duane Davidson via/videoconference said he wanted to make the recommendation for Kirsten Yniguez for Interim Treasurer. He said she was very involved in the process and tax collection and he felt she would be the best person for Interim Treasurer and had plans to run for the position in November. He said she worked well with the current Deputy Erhiza Rivera and they would work well together for this transition team. He said they were in the middle of a transition and conversion and seemed to be on track and the County would get its tax bills out on time and get paid. He said they had a good team already in place along with IT and she would not do anything to hinder the process.

Commissioner Delvin asked Commissioner Small for an update on the Republican Party recommendations and he also asked Mr. Davidson about appointing his deputy until that recommendation was made.

Mr. Davidson said the Chief Deputy had not expressed an interest in engaging in the politics and that she was not going to run for Treasurer. He said that Ms. Yniguez had submitted her paperwork to the Republican Party and she had enough expertise. He also commented that Sam Schneider and Erhiza Rivera were working well as a team and Ms. Yniguez would not interfere with that process.

Commissioner Small said he spoke to the Republican Party last night and they had a total of six applicants. He said they reviewed the data and acknowledged there was not anyone on the list with the qualifications of Duane Davidson and they were looking at extending the process for another week. He confirmed they should have a list of candidates by the first week of February.

The Board opted not to go into executive session to evaluate the qualifications of candidates.

MOTION: Commissioner Small moved to take the recommendation of the Treasurer and appoint Kirsten Yniguez as the Interim Treasurer. Commissioner Delvin seconded.

Discussion

Commissioner Delvin expressed concern about the assurances of this new program and said that maybe Erhiza Rivera would want to speak on that to see if it was on track.

Mr. Sparks commented that he would be happy to speak about what was going on based on his 32 years of experience.

Erhiza Rivera said they were currently working on December reports and they were in balancing and would get the reports out in the next few days to the taxing districts.

Mr. Sparks questioned whether taxes should be distributed every \$1,000 and Ms. Rivera said by the 10th (noted that was today). Ms. Rivera indicated they were balancing and getting that on board and it was going through just fine. She indicated the Assessor had already gone live and the next step was to start data entry in the system and balance on the December side and move forward

with tax statements. She said the vendor was on board and Commissioner Small was there for the conference call.

Commissioner Small asked Ms. Holmes to speak about some of the issues.

Teri Holmes said the Treasurer recorded their manual entries for December and when they were input into Ascend the manual entries did not balance and that is what Sam Schneider was tracking down.

Ms. Rivera said she would do what was necessary to help with the transition.

Upon vote, the motion carried unanimously.

Other Business

Agreement with Employment Security Department

Josie Delvin presented an extension of the agreement with Employment Security Department for the Clerk's office to use for legal financial obligations.

MOTION: Commissioner Small moved to approve the amendment with Employment Security Department as presented. Commissioner Delvin seconded and upon vote, the motion carried.

Bob Olson Parkway

Matt Rasmussen said the Board entered into an agreement with the City of Kennewick to participate in the construction of Bob Olson Parkway and they needed direction on how to pay the bill for \$130,000.

MOTION: Commissioner Small moved to approve payment in the amount of \$130,000 from the VIT fund to pay the contribution for the Bob Olson Parkway. Commissioner Delvin seconded and upon vote, the motion carried.

Contracts for Lobbying

Commissioner Delvin said the contracts for lobbying would be presented at the January 24 meeting and they were already receiving reports from the lobbyist.

Email from WSAC –Property Tax Reform

Commissioner Delvin commented on the email received from WSAC to raise money for assessments for property tax reform. He mentioned that different counties were contributing and he didn't know if Benton County wanted to kick in anything.

GCBH

Commissioner Small commented that Ken Roughton was looking at reducing his workload and stepping away and they would be looking at replacing him and he would keep the board informed.

County Claims

CC 2016-19: Received on December 29, 2016 from Darren Shank
CC 2017-01: Received on January 9, 2017 from Bernadine Warner

Account Payables

Check Date: 12/12/2016

Procurement Cards #1216
Total all funds: \$281,323.73

Check Date 12/16/2016

Warrants #149545-149721
Total of all Funds \$4,740.54

Transfers #12161601-12161612
Total of all Funds \$481,877.10

Warrants #149722-149906
Total of all Funds \$659,129.62

Check Date 12/22/2016

Transfers #12221601-12221608
Total of all Funds \$93,828.63

Warrants #150115-150268
Total of all Funds \$533,258.47

Check Date 12/30/2016

Warrants #150407-150654
Total of all Funds \$5,078.80

Transfers #12301602-12301608
Total of all Funds \$216,906.19

Warrants #150660-150776
Total of all Funds \$205,570.71

Check Date: 01/06/2017

Warrant #: 150840-150841

Total all funds: \$4,583.58

Payroll

Check Date: 01/05/2017

Warrant #: 240229-240276

Direct Deposit #: 120323-120923

Total all funds: \$2,182,492.11

Payroll Deductions/Transfers

Taxes #: 101170101-101170114

Total all funds: \$1,954,114.97

Payroll Deductions/Warrants

Warrant #: 150842-150855

Total all funds: \$322,351.05

Total amounts approved by fund can be reviewed in the Benton County Auditor's Office.

Resolutions

- 2017-001: Cancellation of Unclaimed Warrants
- 2017-002: Surplus of Personal Property
- 2017-003: Line Item Transfer, Fund No. 0000-101, Dept. 106
- 2017-004: Non Bargaining General Increase of Wages for 2017
- 2017-005: 2017 Wage Increase Administrators, Managers & Assistant Managers
- 2017-006: Adoption of Flat Monthly Payments for 2017/2018 Juvenile Operating & Facilities Budget
- 2017-007: Payment Authorization to Moon Security Services Inc. for Fire & Burglar Alarm Services
- 2017-008: Notice of Lowest Bidder for Purchase of Office Furniture ~ CB 16-14
- 2017-009: Fifth Agreement Amendment w/Community Action Committee for Emergency Solutions Grant
- 2017-009A: Purchase of 2-Yr Autodesk Software Subscription Renewal from DLT Solutions, LLC
- 2017-010: Purchase of ArcGIS Desktop Licenses from Environmental Systems Research Institute Inc. for Public Works
- 2017-011: Support Contract for Cisco Equipment from CompuNet, Inc.
- 2017-012: Purchases of Computers/Printers/Scanners/Tablets/Licenses for Document Preservation
- 2017-013: Amended Contract #1 w/Washington State Patrol for Criminal History Record Information Management
- 2017-014: Contract w/City of Kennewick for Graffiti Abatement Program
- 2017-015: Contract w/Tri-Cities Monitoring, Inc. for Armed Security Guard Services
- 2017-016: Line Item Transfer, Fund No. 0000-101, Dept. 136
- 2017-017: Establishing Cost Share Rate to Divide Costs of Juvenile Dependency Public Defense Contracts Between Benton & Franklin Counties for 2017

- 2017-018: Amended District Court Public Defense Contract w/J Briggs
- 2017-019: District Court Public Defense Contract w/H Villani
- 2017-020: District Court Public Defense Contract Termination w/Z Goytowski
- 2017-021: District Court Public Defense Contract Termination w/A Pechtel
- 2017-022: Amended Superior Court Public Defense Contract w/T Orosco
- 2017-023: Contract Termination w/Mail Finance, A Neopost Company
- 2017-024: Line Item Transfer, Fund No. 0503-101, Dept. 000
- 2017-025: Line Item Transfer, Fund No. 0000-101, Dept. 114
- 2017-026: Collective Bargaining Agreement w/AFSCME AFL-CIO for Appraiser Employees
- 2017-027: Agreement w/Partners for Early Learning for Building Resilience through Family Support
- 2017-028: Agreement w/Tri-Cities Chaplaincy for Step-Up Program
- 2017-029: Line Item Transfer, Fund No. 0114-101, Dept. 000
- 2017-030: Line Item Transfer, Fund No. 0101-101, Dept. 500
- 2017-031: Adoption of Road Department Shop Rate
- 2017-032: Equipment Maintenance Agreement w/Benton County Fire District #6
- 2017-033: Payment Authorization to D&D Tri-Rivers Excavating, Inc. for Kennewick Parking Lot
- 2017-034: Speed Limit Traffic Control on Certain County Roads
- 2017-035: Line Item Transfer, Fund No. 0000-101, Dept. 121 to Dept. 120
- 2017-036: Line Item Transfer, Fund No. 0000-101, Dept. 125
- 2017-037: Line Item Transfer, Fund No. 0116-101, Dept. 000
- 2017-038: Appointments to the Hanford Advisory Board
- 2017-039: Final Plat of Beverly Meadows Phase 2 – SUB 2016-006
- 2017-040: Appointment of Kirsten Yniguez as Interim Treasurer for Benton County
- 2017-041: Interagency Data Sharing Agreement Amendment #3 Between WA Employment Security Department and the Clerk's Office

There being no further business before the Board, the meeting adjourned at approximately 10:00 a.m.

Clerk of the Board

Chairman