

FEBRUARY 25, 2014
BENTON COUNTY CIVIL SERVICE COMMISSIONERS
SPECIAL MEETING MINUTES
Benton County Justice Center

PRESENT: Allison Taylor/Chair, Bob Knight/Commissioner, Julie Petersen/Commissioner

ABSENT: N/A

OTHERS IN ATTENDANCE: Steve Hallstrom/Attorney, Clay Vannoy/BCSO Captain, Tammy Dufault/Chief Examiner

Meeting called to order at 3:28 p.m. by Commissioner Allison Taylor

APPROVAL OF MINUTES:

Motion: Allison Taylor moved to approve the December 10, 2013 regular meeting minutes. Bob Knight second, motion carried unanimously.

CORRESPONDENCE/ACTION:

- 1) Approved the revised 2014 Entry Level Deputy Rank List.
- 2) Approved Request for Leave of Absence for D. Swift.
- 3) J. Clough removed from Entry Level Corrections Rank List per his request, due to another job offer he received. D. Small removed from Entry Level Corrections Rank List per BCSO request.

NEW BUSINESS:

- 1) Denied T. Manthei as lateral deputy applicant per wording in eligibility requirements.
- 2) Agreed Civil Service should be notified on disciplinary actions that may result in termination or an appeal. Clay Vannoy will check to see at what point the Sheriff thinks Civil Service should be notified.
- 3) Approved email as source of contact between applicant and Civil Service.
- 4) L. Bromley resignation.
- 5) Discussed Promotional Testing with PST.
- 6) Commissioners alerted regarding nurses request to remain Benton County employees.

AVAILABILITY LIST UPDATE:

There are currently twelve individuals on the 2013 RN Rank List, fourteen individuals on the 2014 Entry Level Deputy Rank List, and seven individuals on 2014 Entry Level Corrections Rank List. There are currently two individuals on the Lateral Deputy Rank List.

UNFINISHED BUSINESS:

- 1) Update on Civil Service Rules.

UNSCHEDULED BUSINESS:

ADJOURNED: 4:26 p.m.

Allison Taylor, Commissioner Date

Tammy Dufault, Chief Examiner Date