

MAY 20, 2014
BENTON COUNTY CIVIL SERVICE COMMISSIONERS
SPECIAL MEETING MINUTES
Benton County Justice Center

PRESENT: Allison Taylor/Chair, Bob Knight/Commissioner, Julie Petersen/Commissioner

ABSENT: N/A

OTHERS IN ATTENDANCE: Steve Hallstrom/Attorney, Chuck Jones/BCSO Captain, Kevin McCary/BCSO Sergeant, Rob Guerrero/BCSO Lieutenant, Tammy Dufault/Chief Examiner

Meeting called to order at 10:00 a.m. by Commissioner Allison Taylor

APPROVAL OF MINUTES:

Motion: Allison Taylor moved to approve the December 10, 2013 regular meeting minutes. Julie Petersen second, motion carried unanimously.

CORRESPONDENCE/ACTION:

- 1) Email requesting name from Entry Corrections List. (Waiting for one to be returned)
- 2) Email to discuss possible need for Corrections Oral Board. (Oral Boards Scheduled 5/27 & 5/28)
- 3) Email Sent down Lateral Corrections Tim Dunn. (Returned: Does not qualify)
- 4) Email re: Derek Small signed release/waiver to release background/polygraph to Kennewick Police Dept.
- 5) Email re: Shane Benningfield removal from payroll.
- 6) Email requesting entry/lateral deputy names. (Dean Perry, Randy Herbert, Michael Kessler/Laterals & David Lester, Matthew Sanafelt, Ryan French/Entry Level)
- 7) Email returning Jeffrey Lee and Jason Shelton and request to remove them from Entry Corrections List for cause. Also, request For final name on Entry Corrections List. (David Bradshaw sent down)
- 8) Email re: Joe Lusignan resignation effective 6/1/14.

NEW BUSINESS:

- 1) Request for extended leave of absence for Julie Tucker/Corrections Officer. (Approved)
- 2) Request to Commission from Tim Dunn re: Lateral re-consideration. (Denied Lateral status/doesn't qualify)
- 3) Update on BCSO approval for six booking clerks. (Plans are in the works for testing and oral boards)

AVAILABILITY LIST UPDATE:

Entry Level Deputy: 13, Entry Level Corrections 3. Lateral Deputy 2, Lateral Corrections 0. Promotional Patrol Corporal 9, Patrol Sergeant 13.

UNFINISHED BUSINESS:

Update on Civil Service Rules. (Goal is by end of December 2014)

UNSCHEDULED BUSINESS:

Steve Hallstrom discussed new training requirements for Records Requests/Public Meetings. Tammy Dufault will check to see if the Civil Service Conference in September will cover these new requirements.

Chuck Jones announced he is planning to retire in September. Discussed interview/testing process for his position to see if we can do strictly oral boards with outside assessors. Steve Hallstrom said it should be okay since we do that for the nurse positions and procurement position. The Commission gave the okay pending legal review. Steve will report back at next month's meeting.

