

**APRIL 8, 2014**  
**BENTON COUNTY CIVIL SERVICE COMMISSIONERS**  
**REGULAR MEETING MINUTES**  
**Benton County Justice Center**

**PRESENT:** Allison Taylor/Chair, Bob Knight/Commissioner, Julie Petersen/Commissioner

**ABSENT:** N/A

**OTHERS IN ATTENDANCE:** Steve Hallstrom, Attorney, Clay Vannoy, BCSO Captain, Ruth Plummer, BCSO Lieutenant, Tammy Dufault, Chief Examiner

Meeting called to order at 10:00 a.m. by Commissioner Allison Taylor

**APPROVAL OF MINUTES:**

Motion: Allison Taylor moved to approve the December 10, 2013 regular meeting minutes. Bob Knight second, motion carried unanimously.

**CORRESPONDENCE:**

- 1) Accreditation Letter update
- 2) Email forwarding Amanda Donahoe packet and removal from Entry Level Corrections List.
- 3) Email re: Michael Clossey's offer for Entry Level Corrections with 5/1/14 start date.

**NEW BUSINESS:**

- 1) Approval of 2014 Patrol Sergeant Promotional List - expires 3/13/15. Bob Knight moved, Julie Peterson second, motion carried.
- 2) Approval of 2014 Patrol Corporal Promotional List - expires 3/13/15. Bob Knight moved, Julie Peterson second, motion carried.
- 3) Update on Promotional Testing with Public Safety Testing. Testing went well and all feedback from applicants agreed it was a fair process. There were no appeals, but some suggestions were made for next time.
- 4) Request to make refundable Lateral \$15.00 application fee non-refundable. Board agrees.
- 5) Update on Corrections Officer Don Swift. He has returned to full time work.

**AVAILABILITY LIST UPDATE:**

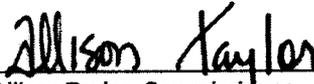
There are currently fifteen individuals on the 2014 Entry Level Deputy Rank List, and nine individuals on 2014 Entry Level Corrections Rank List. There are currently two individuals on the Lateral Deputy Rank List and zero on the 2014 Entry Level Corrections Rank List.

**UNFINISHED BUSINESS:**

- 1) Update on Civil Service Rules. Steve Hallstrom continues to work on revising the Civil Service Rules.

**UNSCHEDULED BUSINESS:**

**ADJOURNED:** 10:26 a.m.

  
Allison Taylor, Commissioner 6-10-14  
Date

  
Tammy Dufault, Chief Examiner 5/20/14  
Date