

CIVIL SERVICE COMMISSION

Allison Taylor, Chair

Bob Knight, Commissioner

Julie Petersen, Commissioner

Tammy Dufault, Chief Examiner

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A G E N D A BENTON COUNTY CIVIL SERVICE COMMISSION REGULAR MEETING

June 10, 2014

Personnel Conference Room, Benton County Justice Center
Kennewick, WA

01. CALL MEETING TO ORDER

02. APPROVAL OF MINUTES OF THE MAY 20, 2014 SPECIAL MEETING

03. CORRESPONDENCE

No Action Required:

Emails:

- 1) Ruth Plummer to Tammy Dufault – Riddle & Lester requested removal from the entry deputy list.
- 2) Tammy Dufault to Ruth Plummer – Sending down Collette and Hillman from entry deputy list.
- 3) Ruth Plummer to Tammy Dufault – Requesting entry deputy Colette's file back & sending down Riner.
- 4) Ruth Plummer to Tammy Dufault – Entry corrections Bradshaw requests removal from the list.

04. NEW BUSINESS

Action Required:

At each of their request, remove Ryan Riddle and David Lester from entry deputy list.
At his request, remove David Bradshaw from the entry corrections list.

No Action Required:

Update on the six new BCSO clerical (booking clerk) positions.
Dina Helmts gave notice she is leaving to pursue other interests.
Update on filling Dina's position.

05. AVAILABILITY LIST UPDATE

Entry Level

DS 13 Eligible
CO 3 Eligible

Lateral Level

DS 2 Eligible
CO 0 Eligible

Promotional

Patrol Corporal 9 Eligible
Patrol Sergeant 13 Eligible

06. UNFINISHED BUSINESS
Update on Civil Service Rules.

07. UNSCHEDULED BUSINESS

08. ADJOURN