

CIVIL SERVICE COMMISSION

Allison Taylor, Chair

Bob Knight, Commissioner

Julie Petersen, Commissioner

Tammy Dufault, Chief Examiner

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A G E N D A BENTON COUNTY CIVIL SERVICE COMMISSION SPECIAL MEETING

October 1, 2014

Personnel Conference Room, Benton County Justice Center
Kennewick, WA

01. CALL MEETING TO ORDER
02. APPROVAL OF MINUTES OF THE JULY 15, 2014 SPECIAL MEETING AND AUGUST 12, 2014 REGULAR MEETING.
03. CORRESPONDENCE

No Action Required:

8/11/14 letter Jones to Herbert re: removal from Lateral Deputy Eligibility List for cause.
8/13/14 email Plummer to Dufault requesting additional Entry/Lateral Corrections names.
8/13/14 email Plummer to Dufault re: removal of Herbert for cause and requesting next Lateral Deputy name.
8/14/14 email Plummer to Dufault re: hiring Langston & resignation of Richter and Adderly. Request 2 names.
8/25/14 email Dufault to Plummer re: sending down Entry Deputy Lorenz.
9/11/14 email Dufault to Plummer re: sending down Entry Corrections Cochran, Bolanos, Vergara, Ard, Garcia.
8/28/14 letter Jones to Hayden re: removal from Entry Deputy List for cause.
8/28/14 letter Jones to Hillman re: removal from Entry Deputy List for cause.
8/28/14 letter Jones to R. French re: removal from Entry Level Deputy List for cause.
9/2/14 letter Law to Chester re: removal from Entry Level Corrections List for cause.
9/2/14 letter Law to Peck re: removal from Entry Level Corrections List for cause.
9/2/14 email Plummer to Dufault returning Hayden & Hillman, Entry Patrol List for cause. Request 2 names.
9/4/14 letter Runge to Keane re: removal of Lateral Deputy from list due to his Commission lapsed in 2008.
9/4/14 email Plummer to Dufault re: request top 5 names from clerical list.
9/4/14 email Dufault to Plummer re: sending down Entry Records Clerk Brown, Bell, Peiffer, Wyland, Hammond.
9/5/14 memo Gerry to Pruneda re: Pruneda's request for removal from list due to schooling.
9/5/14 email Thompson to Dufault re: Hannaman request and approval for light duty due to L&I injury.
9/8/14 email Dufault to Plummer re: sending down additional Entry Records Clerk Galluzzo due to tie.
9/8/14 email Dufault to Plummer re: sending down Lateral Deputy Stokoe.
9/8/14 email Dufault to Plummer re: sending down Entry Corrections K. French.
9/9/14 email Dufault to Plummer re: sending down Lateral Deputy Carson.
9/23/14 email Plummer to Dufault re: remove Carson from Lateral Deputy List due to other job offer.
9/23/14 email Jones to Distribution re: notification of retirement date.
9/29/14 email to Plummer re: sending down Entry Deputy Goulet, E. Perez, S. Perez, Dodson from newly approved list.
9/29/14 email to Plummer re: sending down Lateral Deputy Gilbert.

Action Required:

Approve removal of the above mentioned candidates from their appropriate list.

04. NEW BUSINESS

Action Required:

Approve 2015 Entry Level Records Clerk Eligibility List.
Approve revised 2014 BCSO Correctional Supervisor Oral Board Questions and 2014 Sergeant Promotional Test (Executive Session).

No Action Required:

Update on Civil Service Conference in Yakima – Tammy Dufault
Travel reimbursement signatures and updated insurance cards needed.

05. AVAILABILITY LIST UPDATE

24 Entry Records Clerk, 23 Entry Deputy, 15 Entry Corrections, 2 Lateral Deputy, 4 Lateral Corrections, 9 Promotional Patrol Corporal, 13 Promotional Patrol Sergeant.

06. UNFINISHED BUSINESS

07. UNSCHEDULED BUSINESS

08. ADJOURN

09. GO INTO EXECUTIVE SESSION

Approve revised 2014 BCSO Correctional Supervisor Oral Board Questions and 2014 Sergeant Promotional Test.