

**SHERIFF'S FEE SCHEDULE**

**R.C.W. 36.18.040**

**SERVICE OF CIVIL PROCESS, SUMMONS & COMPLAINT, SUMMONS & PETITION, NOTICE OF SMALL CLAIMS** **MINIMUM DEPOSIT \$50.00**

Serve ONE (1) Defendant	\$20.00
Serve TWO (2) or more at same address	25.00
Return to Court	10.00
Notary Fee (required for out-of-state papers)	5.00
Mileage per mile (\$10.00 minimum) (*see below)	.535

**EXECUTION - ORDER OF SALE REAL PROPERTY**

**MINIMUM DEPOSIT \$250.00**

Levy Per Hour	\$50.00
Recording With Auditor	20.00
Plus Auditor's Filing Fee (\$72 first page, \$1 ea add'l)	
Notice of Sale (plus copies)	2.00
Conducting Sale (per hour)	50.00
Certificate of Sale	50.00
Return to Court	10.00
Affidavit of Mailing	10.00
Posting of Notice (each)	15.00
Postponement Notice (each)	15.00
Mileage, per Mile (\$10.00 minimum) (*see below)	.535
Mailing (actual cost of postage)	

**RESTITUTION/ASSISTANCE - WRIT OF**

**MINIMUM DEPOSIT \$75.00**

Service Without Aid of County	40.00
Service With Aid of County	60.00
Cost Per Hour After First Hour	50.00
Return to Court	10.00
Affidavit of Mailing	10.00
Mileage (\$10.00 minimum) (*see below)	.535

**ATTACHMENT - PERSONAL PROPERTY**

Levy (per hour)	50.00
Serve (each defendant)	25.00
Return to Court	10.00
Mileage per mile (\$10.00 minimum) (*see below)	.535

**EXECUTION - PERSONAL PROPERTY**

**MINIMUM DEPOSIT \$200.00**

Levy (per hour)	50.00
Notice of Sale	2.00
Additional Copies (\$2.00 1st page)	.50
Posting each Notice	15.00
Conducting Sale per Hour	50.00
Bill of Sale (each)	50.00
Return to Court	10.00
Affidavit of Mailing	10.00
Serve Defendant	25.00
Serve Notice	25.00
Postponement Notice (each)	15.00
Mileage (\$10.00 minimum) (*see below)	.535
Mailing (actual cost of postage)	

**REPLEVIN - WRIT OF**

**MINIMUM DEPOSIT \$100.00**

Service	25.00
Levy (per hour)	50.00
Return to Court	10.00
Mileage per Mile (\$10.00 minimum) (*see below)	.535

**SUBPOENA**

Service (each)	25.00
Return to Court	10.00
Mileage (\$10.00 minimum) (*see below)	.535

**REDEMPTIONS**

Service	25.00
Certificate	50.00

**GARNISHMENT - WRIT OF**

Service	25.00
Return to Court	10.00
Serve Defendant (if required)	25.00
Mileage per Mile (\$10.00 minimum) (*see below)	.535
Mailing, if any, actual cost of postage	

**WARRANTS**

Serve (each)	50.00
Return to Court	10.00
Mileage (\$10.00 minimum)	.535

**DEED - MINIMUM DEPOSIT \$65.00**

Sheriff's Deed	50.00
Return to Court	10.00
Notary	5.00

**HABEAS CORPUS, WRIT OF**

**MINIMUM DEPOSIT \$150.00**

Service	25.00
Executing Per Hour	50.00
Return	10.00

**COPIES (when sufficient copies not furnished)**

\$2.00 for first page, additional pages	.50
---	-----

**NOTARIZING DOCUMENTS**

	5.00
--	------

**MILEAGE FEE**

EACH Mile Actually & Necessarily Traveled Going To Or Returning From Any Place Of Service or Attempted Service (With A \$10.00 MINIMUM Travel Charge) (*see below)	.535
--	------

**CRIMINAL HISTORY RECORDS CHECK**

Department database only	15.00
--------------------------	-------

**CONCEALED PISTOL LICENSE**

Original	48.00
Renewal	32.00
Late Renewal	42.00
Replacement	10.00

**FINGERPRINTING**

Non-criminal purposes, up to two sets	15.00
Each Additional Set	3.00

**ALL OTHER DOCUMENTS & SUPPORTING PAPERS FOR WHICH NO FEE IS PROVIDED HEREIN (MINIMUM DEPOSIT \$50)**

for 1 party	25.00
2 or more at same address	30.00

**POSTAGE**

For mailings required by statute, actual cost of postage

**REPRODUCTION OF DOCUMENTS & PHOTOS**

For Reproduction of Audio, Visual or Photographic Material, to include magnetic microfilming & scanning, the actual cost of the media plus personnel time

**\*Personnel Time charged in 15 minute increments @ \$18.00 per hour**

**NOTHING CONTAINED IN RCW 36.18.040 PERMITS THE EXPENDITURE OF PUBLIC FUNDS TO DEFRAY COSTS OF PRIVATE LITIGATION**

*\*Documents with a Prosser address (or Zip Code 99350) will be charged mileage from the Prosser Courthouse rather than the Kennewick Justice Center*