

MINUTES

BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting
Tuesday, August 30, 2011, 9:00 a.m.
Commissioners' Conference Room
Benton County Courthouse, Prosser, WA

Present: Chairman Leo Bowman
Commissioner James Beaver
Commissioner Shon Small
County Administrator David Sparks
Clerk of the Board Cami McKenzie

Benton County Employees Present During All or a Portion of the Meeting: Deputy Administrator Loretta Smith Kelty; Adam Fyall, Sustainable Development Manager; Finance Manager Keith Mercer; Personnel Manager Melina Wenner; Human Services Manager Ed Thornbrugh; Public Works Manager Steve Becken; Planning Manager Mike Shuttleworth; County Engineer Malcolm Bowie; DPA Ryan Brown; Erhiza Rivera and Nick Kooiker, Treasurer's Office; Auditor Brenda Chilton; Treasurer Duane Davidson; Central Services Manager Randy Reid.

Approval of Minutes

The Minutes of August 23, 2011 were approved.

Consent Agenda

MOTION: Commissioner Beaver moved to approve the consent agenda items "a" through "m". Commissioner Small seconded. Chairman Bowman requested item "c" be pulled for discussion. Upon vote, the Board approved the following:

Assessor

- a. Line Item Transfer, Fund No. 0000-101, Dept. 101

Auditor

- b. Copier Lease Agreement w/Ikon Office Solutions

Commissioners

- d. Rescinding Resolution 11-540, Ordinance Relating to Increased Fees in the Sheriff's Office

Facilities

- e. Second Contract Amendment w/Apollo Sheet Metal, Inc.

Fairgrounds

- f. Purchase Authorization w/A&B Asphalt
- g. Lease Agreement w/Atomic City Rollergirls

Human Services

- h. Agreement w/Columbia Basin Veterans Coalition

Juvenile

- i. Truancy Contract w/Finley School District
- j. Truancy Contract w/Prosser School District

Office of Public Defense

- k. Indigent Defense Payment Authorization for Attorney M. Spencer

Personnel

- l. Purchase Authorization from ProForce Marketing, Inc. for Taser Weapons and Assessories

Public Works

- m. Contract w/Apply-A-Line, Inc. for Pavement Markings

Item “c” Travel Policy

Chairman Bowman reviewed the following sections:

Page 2 – 1.2.2: He suggested that section be changed to reflect reimbursements could not be made to other organizations other than as approved by the Board of Benton County Commissioners to accommodate special situations. The Board discussed it and Mr. Sparks said the County should not be paying for other organizations. Also, the examples Chairman Bowman used were otherwise covered.

Page 4 - 1.5.1.5.1/1.5.1.5.3 (mileage): He said the language seemed complicated and the policy could be simplified. Ms. Smith Kelty said there were instances where employees were reading the language differently and they were trying to capture what was been happening. The Board agreed to have Ms. Smith Kelty re-write that section.

Page 8 – 1.9.1.4.13 (moving expenses): Chairman Bowman suggested it refer to the personnel policy regarding reimbursing moving expenses. The Board agreed.

MOTION: Commissioner Beaver moved to approve the Business Travel and Expense Policy with the friendly amendments. Commissioner Small seconded and upon vote, the motion carried.

Unscheduled Visitors

Badger Mountain Contract

Adam Fyall presented a contract with DelHur Industries to make improvements at Badger Mountain Preserve at no cost to the County.

MOTION: Commissioner Beaver moved to approve the contract with DelHur Industries to make improvements at Badger Mountain Preserve. Commissioner Small seconded and upon vote, the motion carried unanimously.

Employee of the Month - September

Melina Wenner presented the award for “Employee of the Month” to Alex Sheridan, Office of Public Defense.

MOTION: Commissioner Beaver moved to accept the recommendation of Alex Sheridan for Employee of the Month and sign the letter. Commissioner Small seconded and upon vote, the motion carried.

Commissioner Assignment Update

Fair – Benton County Booth

Commissioner Beaver suggested someone write a letter thanking those who covered the County booth at the Fairgrounds and write a thank you letter to the Fair Association. The Board agreed.

The Board discussed the fair and thanked the county team and each board member said they received a lot of positive feedback about the fair and fairgrounds.

Emergency Management Report

Commissioner Small gave a copy of the report to the Board for its review.

Public Works Department

Chairman Bowman thanked the Public Works Department for its prompt response to putting up ‘no parking’ signs by the Yakima River on Grosscup.

Benton PUD/Franklin PUD – Initiative – Renewable Resources

Chairman Bowman said that Benton and Franklin PUDs had a joint meeting and passed a resolution to purchase renewable sources; also, they came up with a process and initiative to change some of the rules and asked the County if it wanted to join them in that support. The Board agreed to have Administration review the issue and bring back a recommendation.

Redistricting Meeting

David Sparks stated that Ms. Smith Kelty organized a precinct redistricting meeting to be held at 7:00 p.m. at the Justice Center this evening.

Resolutions

- 11.549 Line Item Transfer, Fund No. 0000-101, Dept. 101
- 11.550 Copier Lease Agreement w/Ikon Office Solutions
- 11.551 Rescinding Resolution 11-540, Ordinance Relating to Increased Fees in the Sheriff’s Office

- 11.552 Second Contract Amendment w/Apollo Sheet Metal, Inc.
- 11.553 Purchase Authorization w/A&B Asphalt
- 11.554 Lease Agreement w/Atomic City Rollergirls
- 11.555 Agreement w/Columbia Basin Veterans Coalition
- 11.556 Truancy Contract w/Finley School District
- 11.557 Truancy Contract w/Prosser School District
- 11.558 Indigent Defense Payment Authorization for Attorney M. Spencer
- 11.559 Purchase Authorization from ProForce Marketing, Inc. for Taser Weapons and Accessories
- 11.560 Contract w/Apply-A-Line, Inc. for Pavement Markings
- 11.561 Business Travel and Expense Policy
- 11.562 Contractor Improvement Agreement with DelHur Industries

There being no further business before the Board, the meeting adjourned at approximately 9:45 a.m.

Clerk of the Board

Chairman