

**BENTON COUNTY SUBDIVISION
ALTERATION APPLICATION**



File No. _____

1. Name of Proposed Plat _____

2. Name and address of Applicant _____

Telephone _____

If you wish to be contacted via email please list your email address: _____

3. Attach names and addresses of all legal owners affected by the alteration. Include both spouses if both are listed as legal owners.

4. Legal description (Parcel Numbers) of subdivision, or portion thereof, to be altered: _____

5. Explain reason for alteration requested: _____

6. Describe existing land uses on properties to be altered: _____

7. The applicant shall submit fifteen (15) copies of the preliminary plat showing the proposed alterations. The following information shall be included on the plat map:
a. All information on the existing recorded plat.
b. Proposed alterations clearly identified and shown on the plat.
c. The map scale shall be at the same scale as the existing recorded plat.

The above information can be drafted upon a copy of the existing plat or plats or portion desired to be altered.

If the applicant or legal owner is a corporation/partnership/LLC etc. please use the following signature block. Please copy this page if more than one corporation/partnership/LLC signature is required.

Applicant or legal owner: _____

By: _____,
(print name) (Title)

Signature: _____,
(Signature) (Title)

The above signed officer of _____ (name of entity)
warrants and represents that all necessary legal and corporate actions have been duly
undertaken to permit _____ to submit this
application and that the above signed officer has been duly authorized and instructed to
execute this application.

(Persons with an ownership interest in the property on which the land use action is proposed must sign the application other than interests exclusively limited to ownership of the parcel's mineral rights.) Attach additional sheets if necessary for legal owners' signatures

FEE: \$500.00 submitted with the application. Checks are to be made payable to the Benton County Treasurer. THIS FEE IS NON-REFUNDABLE. The recording fee payable to the Benton County Auditor is due at the time of recording.

Any information submitted to the Benton County Planning Department is subject to public records disclosure law for the State of Washington (RCW Chapter 42.17) and all other applicable law that may require the release of the documents to the public.

FOR OFFICIAL USE ONLY:

Critical Area Review Completed by _____ on _____.

Application approved for processing by _____ on _____

Zoning _____ Comp Plan Designation _____