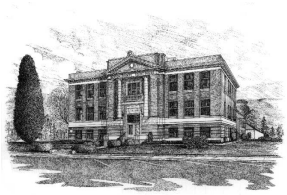
Print Form



Benton County Planning Department

INFORMATION PACKET FOR COMMERCIAL SAND AND GRAVEL PITS, STONE QUARRIES AND OTHER MINERAL EXTRACTIONS

This handout is designed to assist you in preparing your application for commercial sand and gravel pits, stone quarries, or other mineral extractions within the GMA Agricultural Zoning District. Applications may be mailed to the Benton County Planning Department, P.O. Box 910, or delivered to 1002 Dudley Avenue, Prosser WA 99350 or to the Benton County Building Department, 5600 W. Canal Drive, Kennewick WA 99336 between 8 a.m. and Noon and 1 p.m. and 5 p.m. Please have the following information with you when you come to the office to submit your application. If any of this information is not available we may not be able to process your application.

1. A complete application form and applicable non-refundable fee of $300.00. Including a scaled drawing showing in detail the location of any existing and proposed structures, roads, pits, etc. <u>All owners with an ownership interest in the property and all persons, if any, with separate ownership interest of the mineral rights in such property must sign the application.</u>

2. A report prepared by a "Qualified Professional" describing the nature of the resource(s) and its long term commercial value. Said report must be accompanied by documented verification (i.e. Licenses and/or Certificates) that the individual who wrote the report is a Professional, qualified to determine the nature and commercial value of the resource.

3. A description of the surrounding land uses within a 500' radius of the subject parcel. Provide a map or graphic with explanatory text.

4. Additional information and/or permits may be required from other agencies such as, but not limited to; the Benton County Building Dept., the Benton Franklin District Health Dept.,theWashington State Department of Health, Department of Ecology, or the respective city.

Any information submitted to the Benton County Planning Department is subject to public records disclosure law for the State of Washington (RCW Chapter 42.17) and all otherapplicable law that may require the release of the documents to the public.

Note: APPLICATION FEE IS NON REFUNDABLE. THERE ARE NO GUARANTEES THAT YOUR APPLICATION WILL BE APPROVED.

Upon acceptance of your application a file will be setup and the application routed to various reviewing agencies. Each agency will review your application and provide the planning department with theircomments.

APPEAL: Anyone aggrieved by the Director's decision shall have 20 calendar days from the date of the decision to appeal to the Board of Adjustment. The Board shall conduct a public hearing on the request pursuant to Section 11.52.131BCC, upon receipt of a $100.00 appeal fee. **(THIS FEE IS NON-REFUNDABLE).**

Any questions regarding this process should be directed to the Benton County Planning Department, 786-5612 - Prosser or 736-3086 - Tri-Cities. Our office hours are 8 a.m. to Noon and 1 p.m. to 5 p.m. Monday through Friday, except Holidays.

JURISDICTIONS TO BE CONTACTED

BENTON COUNTY PLANNING DEPARTMENT
Planning Annex, 1002 Dudley Avenue,
Prosser WA 99350
Prosser - 786-5612
Tri-Cities - 736-3086

BENTON COUNTY BUILDING DEPARTMENT
5600 W. Canal Drive,
Kennewick WA 99336
Prosser - 786-5622
Tri-Cities - 735-3500

BENTON COUNTY FIRE MARSHAL
the Fire Marshal works out of the
Benton County Building Department
5600 W. Canal Drive,
Kennewick, WA 99336.
Prosser - 786-5622
Tri-Cities - 735-3500

DEPARTMENT OF NATURAL RESOURCES
713 E. Bowers Rd.
Ellensburg WA 98926

BENTON FRANKLIN DIST. HEALTH DEPT.
Kennewick Office - 460-4205,
7102 W. Okanogan Pl.,
Kennewick WA 99336

DEPARTMENT OF ECOLOGY
15 W. Yakima Ave., Suite 200
Yakima WA 98902
509-575-2800

BENTON COUNTY PLANNING DEPARTMENT APPLICATION FOR COMMERCIAL SAND AND GRAVEL PITS, STONE QUARRIES AND MINERAL EXTRACTION SITES

File No. _____

1. Applicant's Name _____

   Address _____

   Phone Number _____

2. Owners Name _____

   Address _____

   Phone Number _____

If you wish to be contact via email please provide your email address. _____

3. Legal description or Parcel Numbers of property on which mineral extraction/use will occur.

   _____

4. Total acreage of parcel involved: _____

   What type of Mineral Resource (i.e. sands, gravel): _____

   Acreage of all adjacent parcels: _____

5. Current statues as a commercial site: ◯ Active ◯ Inactive ◯ New

   Currently used as a private resource: ◯ Yes ◯ No

   Surface Mining Permit Number issued by the Department of Natural Resources (if any): _____ Date Issued: _____

   Provide Special/Conditional Use Permit Number provided by the Benton County Planning Department(if any): _____

6. Estimate the amount of Mineral Resource that exists on the Subject Property (provide in cubic yards): _____

   If the site is an active mineral resource area estimate the amount of mineral resource that existed prior to extraction and provide the amount extracted to date:

   _____

7. List Utilities currently serving the parcel:

Water _____ Sewer _____

Power _____ Telephone _____

Irrigation _____ Natural Gas _____

8. Zoning Classification of property: _____

9. Describe all existing improvements and uses currently on the subject property:

_____

10. Describe existing land uses on lands adjacent to and within 500 feet of subject property:

_____

11. Attach a site plan of the property, drawn to a scale of one inch equals 100 feet (1"=100'), unless otherwise specifically approved by the Planning Department, showing the following information:
    A. Dimensions of the property.
    B. Location and size of existing improvements.
    C. Location and size of the mineral resource area to be protected and its location relative to existing buildings and property lines.
    D. All street, roads, easements, and rights-of-way located on or adjacent to the subject property. (All structures, roads, and easements must be properly labeled.)
    E. All natural features such as water bodies, wetlands, creeks, canals, ditches and steep slopes.

12. Attach the report prepared by a Qualified Professional describing the nature of the resource(s) and its long-term commercial value.

COMMENTS OR PERTINENT INFORMATION:
If you have any comments or pertinent information that may affect the decision of this application please provide on a separate sheet of paper.

I certify that the information given above is true and complete.

Signature Block for individuals only.

_____ _____
Applicant's Signature Print Name Date

_____ _____
Signature of Legal Owners Print Name Date

_____ _____

Signature of Person with additional ownership interest | Print Name | Date

ALL persons with an ownership interest in the property on which the land use action is proposed must sign the application other than interests exclusively limited to ownership of the parcel's mineral rights.

<u>If the applicant is a corporation/partnership/LLC etc. please use the following signature block.</u>

Applicant or Legal Owner:_____

By:_____,_____

(print name) (Title)

Signature:_____,_____

(Signature) (Title)

The above signed officer of _____ (name of entity) warrants and represents that all necessary legal and corporate actions have been duly undertaken to permit _____ to submit this application and that the above signed officer has been duly authorized and instructed to execute this application.

Any information submitted to the Benton County Planning is subject to public records disclosure law for the State of Washington (RCW Chapter 42.17) and all other applicable law that may require the release of the documents to the public.

AN APPLICATION FEE OF $300.00 MUST BE SUBMITTED WITH THE APPLICATION. PLEASE MAKE THE CHECK PAYABLE TO THE BENTON COUNTY TREASURER. THIS FEE IS NOT REFUNDABLE.

FOR OFFICIAL USE ONLY:

Critical Area Review Completed by _____ on _____.

Application approved for processing by _____ on _____.

Zoning_____Comp Plan Designation _____.