

Summary Minutes
Fairgrounds Improvement Board
March 20th, 2014 5:00 p.m.
Building 16
Benton County Fairgrounds

Board Members Present

Mike Holstein
Jeff Van Meighem
Jan Wiggins
Amanda Matthiessen

Benton County Employees

R.J. Lott
Dean Docken
John Donley

Call to Order/Roll Call

The regularly scheduled meeting was brought to order by Vice Chairman Jeff Van Meighem and attendance of the Fairgrounds Improvement Board members was taken. Four of the five members were present with Dan McDaniel absent.

Pledge of Allegiance

Those individuals present participated in the Pledge of Allegiance.

Previously Approved Minutes

The minutes from the January 16th meeting were not available but Jan Wiggins did share her notes from the previous meeting.

Previously Scheduled Business:

None.

Scheduled Business

1. Update discussion of BOCC approved items from 2013.
 - **In-town signage.** R.J. Lott, discussed the locations of five proposed new signs for the Fairgrounds. Two on 10th Ave., two at the intersection of 10th Ave. and SR 397 and one on Oak St. just north of 27th Ave. Each sign should cost about \$50 to produce and install.
 - **Fairgrounds website upgrade.** John Donley presented an update on the website with a handout of what we will see in the future. Approximate cost of the website is \$1900 with maintenance at about \$132 per year.
 - **10th Ave improvements.** John Donley also produced informational materials on the upgrades of the 10th Ave. entrance. The total cost for decorative brickwork, flower and trees at about \$5300. The Fairgrounds saved approximately \$17k by having the installation done by County employees.
2. New bathrooms tour with Dean Docken. Dean Docken led a tour of the new bathrooms that are still under construction. He informed those in attendance that the building should be completed by the end of May. There will be about 20 stalls each for men and women. The total cost of the bathrooms is approximately \$650k.

Unscheduled Business.

None.

Visitors.

None.

Poll of the Board.

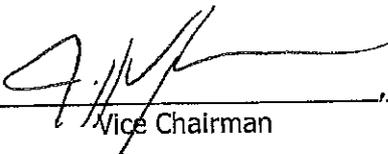
The four members of the Board generally declined to add anything at this time but did reiterate the work of County staff and the efforts that have been put in thus far.

Next Scheduled Meeting

The next scheduled meeting is set for May 15th at 5:00pm in building 16 at the Fairgrounds.

Adjournment

The Fairgrounds Improvement Board meeting concluded at approximately 6:05 p.m.

Minutes approved by:  3-31-14
Vice Chairman Date

Minutes approved by:  3/31/14
Board Coordinator Date