

## Summary Minutes

Fairgrounds Improvement Board  
July 17, 2013, 4:00 p.m.  
Crown Royal Room  
Benton County Fairgrounds

### Board Members Present

Mike Holstein  
Dan McDaniel  
Jan Wiggins

### Benton County Employees

R.J. Lott  
Commissioner Jim Beaver  
John Donley  
Dean Docken

### Call to Order/Roll Call

The regularly scheduled meeting was brought to order by Chairman Dan McDaniel and attendance of the Fairgrounds Improvement Board members was taken. Board member Jeff Van Meighem and Amanda Matthiessen were absent.

### Previously Approved Minutes

The minutes from the May 15<sup>th</sup> meeting were approved by the Board. There was no further discussion regarding the minutes.

### Kennewick High School Senior Projects

FIB Coordinator, R.J. Lott, updated the Board on the approval of the Kennewick School District senior project program by the Board of County Commissioners on June 11<sup>th</sup>. The County Commissioners approved the program for up to ten total students from either Kennewick or Kamiakan High Schools for the 2013-2014 school year.

Vice Chairman, Jeff Van Meighem and Board Coordinator, R.J. Lott attempted to contact officials at Kamiakan and Kennewick High Schools, respectively. School officials were not able to attend the July 17<sup>th</sup> FIB meeting since they were not under contract for the Kennewick School District. However, they should be available to attend the September FIB meeting.

### Summary of the FIB at the Park Board

Two members of the Fairgrounds Improvement Board as well as the Board Coordinator attended the Benton County Park Board on July 9<sup>th</sup>. Since the FIB is loosely based upon the Park Board, some of the ideas and procedures may be used at the Fairgrounds that have been very successful for an extended period of time with the County's parks.

Some ideas that the Park Board uses that might be beneficial to the FIB are: the pledge of allegiance, budget updates, a continual review of projects, grant information and a poll of the board.

### Unscheduled Business/Visitors

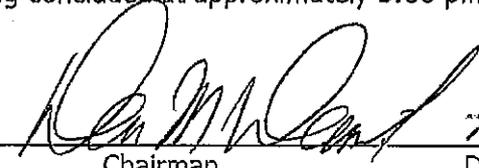
Richard Nipper, representing the Kiwanis Club of the Tri Cities, spoke regarding the club's annual involvement with their group of volunteers working during the Fair in the parking lot. He expressed some concerns over safety in the parking lot including the pipes at the entrance and traffic that backs up on 10<sup>th</sup> Ave. all the way to Washington St.

Next Scheduled Meeting

The next scheduled meeting has been set for September 18th, at 4:00 p.m. in the Crown Royal Room at the Benton County Fairgrounds.

Adjournment

The Fairgrounds Improvement Board meeting concluded at approximately 5:00 p.m.

Minutes approved by:  7/26/2013  
Chairman Date

Minutes approved by:  July 26 2013  
Board Coordinator Date